APPLICATION FOR SINGAPORE BIOMETRIC PASSPORT
SUBMITTED OVERSEAS PASSPORT FEE: SGD$80

(Paste your photograph here)

photograph must be **taken within the last 3 months and show a neutral facial expression with mouth closed**

Apply for a new passport at go.gov.sg/passport

Log in with your SingPass at go.gov.sg/passport. Alternatively, others (e.g. your family members) can submit an application on your behalf.

Scan to apply for passport

PART I – PARTICULARS OF APPLICANT

Full Name in BLOCK LETTERS [Underline Surname/Family Name, if applicable]

NRIC/BC/CC No:	Date of Birth:	Place of Birth:	Sex: ☐ Male ☐ Female

Address:

Telephone No:

_____ (H) _____ (HP)

Email Address: _____

PART II – DECLARATION AND CONSENT

I/We declare that:

(a) All information submitted in this application is true, accurate and complete to the best of my/our knowledge and belief. I/We understand that, if I/we have concealed relevant information or provided false, inaccurate or misleading information, I/we may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

(b) I am/The child is a citizen of Singapore.

(c) # I / The child have/has obtained the citizenship of another country/place. ☐ No ☐ Yes (State country/place: _____)

(d) # I am applying for a passport because my/my child's current passport

☐ is lost ☐ is damaged ☐ is due to expire/expired ☐ has no more pages ☐ Others: _____

To be completed by parent/legal guardian of applicants below 16 years old:

(e) I, _____, holder of NRIC No. _____, being the Parent/Legal Guardian, consent to the application of the passport by the applicant.

_____
Date

_____
Signature of Applicant/Parent/Legal Guardian

please tick (√) in the appropriate box

(NB: If applicant is below 16 years old, this part is to be completed by the parent/legal guardian)

PART III – FOR OFFICIAL USE	P/
System Outcome: ☐ Issued ☐ Pending	Passport Clerk: Date:
Decision: ☐ Issued ☐ Rejected ☐ Withdrawn	Passport Officer: Date:
Remarks:	Date of Issue: Date of Expiry:

IMM(E)11

NOTES TO APPLICANT

National Service
National Service (NS) is vital to the defence and security of Singapore. Under the Enlistment Act, male Singapore Citizens are liable for NS. The Government may reject the renunciation of Singapore citizenship by a male citizen if he has enjoyed citizenship privileges, including possession or use of the Singapore passport, and has outstanding NS obligations.

1. Applying for a Singapore Passport
Please apply online for a new passport at go.gov.sg/passport. Alternatively, you may complete this form and submit it to the nearest Singapore Overseas Mission. Visit the Ministry of Foreign Affairs' website at https://www.mfa.gov.sg to locate a Singapore Overseas Mission nearest to you. The passport fee mentioned in this application form is in Singapore Dollars. Please check with the Singapore Overseas Mission on the equivalent amount payable in local currency.

2. Lost Passport
If you have lost your passport, you should immediately report the loss to ICA at go.gov.sg/reportlosspt or to the nearest Singapore Overseas Mission. A police report is required only if the loss of your passport was due to crime.

Passports reported lost cannot be used, even if later recovered. A recovered lost passport must be surrendered to the ICA, through the nearest Singapore Overseas Mission, in person within 14 days. Failure to surrender a recovered passport is an offence punishable by a fine and/or imprisonment.

3. Damaged Passport
If your passport is damaged, you should report the damage immediately to ICA at go.gov.sg/damagedpassport or to the nearest Singapore Overseas Mission. Passports cannot be used once reported as damaged.

4. Replacement Fee for Lost / Damaged Passport
You will need to pay a non-refundable replacement fee of $50 for the first replacement, and $100 for subsequent replacements. This replacement fee is in addition to the passport fee.

5. Photograph
The photograph must be in colour and shall be:
(i) Sharp and clear, 35 mm wide by 45 mm high without border;
(ii) Taken within the last 3 months;
(iii) Of plain white background (if your hair is white, the background must be light grey);
(iv) Taken full face with you looking directly at the camera, with head straight, eyes open and no hair across and/or covering your eyes. Both edges of your face and the top of your shoulders must be clearly shown;
(v) You must look at the camera with a neutral facial expression with mouth closed;
(vi) Your face in the photograph should measure between 25 mm and 35 mm from chin to crown;
(vii) Only headgear or head coverings habitually worn in accordance with your religious or racial custom is allowed, and should not be in white; and
(viii) If you wear glasses, the frames must not cover any part of your eyes. There should not be any flash or light reflected off the glasses. Tinted glasses and sunglasses are not allowed.

Photographs that do not meet the above requirements will delay your passport application. For more information, please go to go.gov.sg/photopassport

6. Checking Application Status
Please check with the Singapore Overseas Mission on your application status.

7. Passport Validity
The Singapore Passport is valid for 10 years for citizens aged 16 and above. For citizens below the age of 16, the passport validity is 5 years. For the 5-year passports, any remaining validity from the previous passport, up to a maximum of 9 months, may be carried over to the renewed passport.

8. Change of Particulars
Please provide copies of the following documents for applicants who had their name changed:
(i) Baptism or Religious certificate for insertion of religious name, if any; or
(ii) Deed poll, including ethnic name
(iii) Marriage certificate for insertion of married name

9. Surname/Family Name
Please underline your Surname/Family name, if applicable. In compliance with International Civil Aviation Organization standards, the applicant's surname/family name will be reflected in the passport's Machine Readable Zone, using filler characters (<<) before the given name(s).

10. Collection of Passport
All passport applications submitted overseas are processed in Singapore. The expected turnaround time upon ICA's receipt of the application is around 5 to 8 weeks if all relevant documents are duly submitted. Procedure for collection of passports at our Singapore Overseas Mission will be coordinated by the Mission itself.

Passports not collected within 3 months will be cancelled and no refund of the passport fee will be given.