



ICA
Securing Our Borders,
Safeguarding Our Home

ICA Building
10, Kallang Road #08-00
Singapore 208718
(Next to Lavender MRT Station)
<https://www.ICA.gov.sg>

EXPLANATORY NOTES FOR RENUNCIATION OF SINGAPORE CITIZENSHIP

(A) ELIGIBILITY

A citizen of Singapore can only renounce his/her Singapore citizenship if he/she:

- Is aged 21 and above;
- Is of sound mind; and
- Has acquired the citizenship of another country

(B) REQUIRED DOCUMENTS

Please **return** the following documents to ICA:

- Original Singapore Identity Card (IC)
 - If you have lost this document, please submit the Thumbprint Impression Form VI and Statutory Declaration Form VII
 - For laminated IC holders, please submit Thumbprint Impression Form VI
- Valid Singapore Passport
(If you have lost this document, please submit the Statutory Declaration Form VIII)
- Original Singapore Citizenship Certificate (for Singapore Citizens by descent or registration)
(If you have lost this document, please submit a Letter of Explanation Form IX)

Please submit a **certified true copy** of the following documents*:

- Valid Foreign Passport
- Foreign Citizenship Certificate
- Deed poll / Change of Name Certificate / Religious/ Baptism Certificate / Marriage Certificate
If there had been a change of name, please also submit Thumbprint Impression Form VI

*Note for above documents:

- Document must be duly notarized by a Notary Public, Justice of the Peace or Commissioner for Oaths (with his/her Official Seal/ Stamp affixed / Appointment letter) or Consular Officer of Singapore
- Documents that are not printed in the English language **must be officially translated into English**. ICA accepts:
 - Translations provided by any Notary Public or the Embassy of the document-issuing country.
 - A privately translated copy certified by the Embassy of the document-issuing country or notarized by a local Notary Public.

(C) REQUIRED FORMS

The Forms may take approximately 30 minutes to complete. Please note the following:

- Countersign next to any amendments made on the forms.
- **DO NOT** use correction fluid on the form.

- FORM I – Personal Particulars Form (*Mandatory*)
- FORM II – Statutory Declaration** of Renunciation Form (*Mandatory*)
- FORM III – Advisory Note on Renunciation Implication Form (*Mandatory*)
- FORM IV – Selection of Cooling Off Period Form (*Mandatory*)
- FORM V – Renunciation Questionnaire (*Mandatory*)
- FORM VI – Thumbprint Impression Form
- FORM VII – Statutory Declaration** for lost Singapore Identity Card
- FORM VIII – Statutory Declaration** for lost valid Singapore Passport
- FORM IX – Letter of Explanation for lost Singapore Citizenship Certificate
- FORM X - MINDEF Advisory Note (*Mandatory for male applicants only*)

****Note for Statutory Declaration** – Document must be duly notarized by a Notary Public, Justice of the Peace or Commissioner for Oaths (with his/her Official Seal/ Stamp affixed / Appointment letter) or Consular Officer of Singapore

(D) FEES AND SUBMISSION MODES

A S\$35 processing fee is payable and can be submitted with the Forms and Documents via:

- Singapore Overseas Missions**
- By Post** – Accepted Payment modes - Cheque/ Money Order/ Bank Draft.

Please ensure:
 - it can be drawn from any local bank in Singapore,
 - it is made payable to “Commissioner ICA”. (The payee name should be written clearly and neatly. Any illegible handwritings will not be accepted.)
- At ICA Building** –
 - Payment modes - Nets, Flashpay, Credit Card, Amex.
 - Forms and Documents can be submitted in person or by authorised proxy

Address: ICA Building, 10 Kallang Road, Citizenship Unit #06-00, Singapore 208718

(E) PROCESSING TIME

The general processing time is approximately three (3) months from receipt of complete forms and documents. Some applications may require a longer processing time.

(F) OTHER INFORMATION

ICA collects personal information to administer immigration and registration functions in Singapore. We may share necessary data with other Government agencies (or non-Government entities which have been authorized to carry out specific Government services) so as to process any applications you have made or to render you a service, so as to serve you in a most efficient and effective way, unless such sharing is prohibited by legislation.



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FORM I – PERSONAL PARTICULARS FORM

SECTION I: Biodata Information

Name as per Singapore Identity Card (IC)	(Please indicate Singapore Birth Certificate/ Citizenship Certificate name if not issued with IC)		
IC / Singapore Birth Certificate Number (Indicate NIL if not applicable)		Citizenship Certificate Number (Indicate NIL if not applicable)	
Date of Birth		Place of Birth	
Gender (Select appropriate)	Male/ Female	Marital Status (Select appropriate)	Single/ Married/ Widowed/ Divorced
Race		Religion	
Overseas Address			
Singapore Address (Indicate NIL if not applicable)			
Phone Number and Email Address		Present Occupation	
Month & Year of Departure from Singapore		National Service Status (Select appropriate)	Full Time Serviceman / NSmen / Exempted / Not Applicable

SECTION II: Foreign Citizenship Information

Foreign Citizenship/ Nationality		Date Foreign Citizenship Attained	
Foreign Citizenship Certificate Number		Foreign Identification Card Number (Indicate NIL if not applicable)	
Foreign Passport Number		Foreign Passport Date of Expiry	

SIGNATURE: _____

DATE: _____

SECTION III: Education Information

Level	Year		School/Institution Name	Qualification Obtained	Country/Place Obtained
	From	To			
Primary					
Secondary					
A Levels or Equivalent					
Diploma					
Degree					
Others					

*Indicate Nil where appropriate

SECTION IV: Employment History (Last 10 Years)

Name of Employer	Occupation	Country/Place of Employment	Period of Employment		Salary
			From	To	

*Indicate Nil where appropriate

SIGNATURE: _____

DATE: _____

SECTION V: Family Information - Please use additional sheets if necessary

Name	Relationship (Mother/Father/Sister/ Brother/Spouse/Child)	Singapore IC / Birth Cert Number	Date of Birth	Place of Birth	Citizenship(s) Held	Present Address/ Whereabouts	Name of Employer Occupation/Salary

SIGNATURE: _____

DATE: _____



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FORM II – STATUTORY DECLARATION OF RENUNCIATION FORM

I _____ (name) holder of (Singapore IC/BC/CC No. _____), residing at _____ (residential address) _____ (occupation), do solemnly and sincerely declare:

- 1 I am of sound mind,
- 2 I was born on _____ (date of birth) in _____ (country/place of birth),
- 3 I am also or about to become a citizen of _____ (name of other country/place),
- 4 To the best of my knowledge and belief the statements given in this statutory declaration are true and correct,
- 5 To the best of my knowledge and belief the documents I have tendered in support of my statements are genuine documents, and
- 6 I hereby renounce my citizenship of Singapore.

And I make this solemn declaration by virtue of the provisions of the Oaths and Declaration Act (Cap 211), and subject to the penalties provided by that Act for the making of false statements in statutory declaration, conscientiously believing the statements contained in this declaration to be true in every particular.

Declared at _____ this _____ of _____ of _____
(location) (day) (month) (year)

.....
 Signature of declarant

.....
 Justice of the Peace /
 Commissioner for Oaths / Notary Public



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FORM III – ADVISORY NOTE ON RENUNCIATION IMPLICATION FORM

Dear Sir / Madam,

RENUNCIATION OF SINGAPORE CITIZENSHIP

We wish to advise you to consider carefully before you renounce your Singapore citizenship. Once your declaration of renunciation is registered, you cease to be a citizen of Singapore and there is ***no provision for reinstatement***. There is also no assurance that you can continue studying, working or residing in Singapore as a foreigner on any form of student pass, work pass, social visit pass or as a permanent resident.

2 Kindly acknowledge receipt of this note and return it to us after you have signed it.

Yours faithfully

ASSISTANT REGISTRAR
SINGAPORE

Acknowledge by: Name of Applicant :

Signature :

IC/BC/CC No. :

Date :



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FORM IV – SELECTION OF COOLING OFF PERIOD FORM

This period allows you to reconsider your renunciation decision and submit a request for withdrawal of renunciation of Singapore citizenship. If ICA does not hear from you within your chosen cooling off period, your application for renunciation will be processed.

Please select your preferred cooling off period:

- I do not require any cooling off period and ICA may proceed with my renunciation application.
- I require a one month* cooling off period after which ICA may proceed with my renunciation application.
- I require a two-month* cooling off period after which ICA may proceed with my renunciation application.
- I require a three-month* cooling off period after which ICA may proceed with my renunciation application.

***No extension of cooling off period will be granted.** If you require more time to reconsider your renunciation decision, please submit a withdrawal request before your selected cooling off period ends. There will be no refund of renunciation fee for withdrawals.

Name : _____

Signature : _____

IC/BC/CC No : _____

Date** : _____

**The cooling off period begins from this date



FORM V – RENUNCIATION QUESTIONNAIRE

Name: _____ Date: _____

Q1 What are your reasons for having emigrated or wanting to emigrate? (Please select **only 3 boxes** as the most important reasons and rank them in order of importance, with 1 indicating most important)

- High cost of living in Singapore
- Singapore is too regulated and stifling
- Better career / business prospect overseas
- Better and less stressful education opportunities for your children
- Prefer a more relaxed lifestyle
- To be reunited with close family members who emigrated earlier
- Do not want your son(s) to serve National Service
- Retirement abroad
- Marriage to a foreign national
- Uncertain future
- Others (please specify)

Q2 Why are you renouncing your Singapore citizenship? (Please select one or more boxes)

- Same as above
- To take up citizenship of another country
- To take up permanent residence of another country
- To withdraw CPF funds
- Others (please specify)

Q3 How long have you been living away from Singapore?

- Less than 5 years
- 5 – 10 years
- > 10 years
- Not applicable



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FORM VI – THUMBPRINT IMPRESSION FORM

Name Locus

Taken By Date

ROLLED IMPRESSIONS OF RIGHT HAND

1.- Right Thumb	2.- Right Thumb	3.- Right Thumb	4.- Right Thumb	5.- Right Thumb

(Fold) _____ (Fold)

IMPRESSIONS OF LEFT HAND

1.- Left Thumb	2.- Left Thumb	3.- Left Thumb	4.- Left Thumb	5.- Left Thumb

P.T.O

IMPRESSIONS OF BOTH HANDS

LEFT HAND Plain Impression of the four fingers taken simultaneously	Plain Impression of THUMBS simultaneously		RIGHT HAND Plain Impression of the four fingers taken simultaneously
	LEFT	RIGHT	

(Fold) _____ (Fold)

CID/CRO/SC/

Compared by

Date



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FORM VII – STATUTORY DECLARATION FOR LOST SINGAPORE IDENTITY CARD

IDate of Birth
 (State name and occupation of declarant)

Residing at
 (residential address)

Do solemnly and sincerely declare that I am the holder of Singapore Identity Card Number

..... and I realise that this is an important document.

I lost it at On
 (state place) (date)

This is the * 1st / 2nd / 3rd and subsequent time I have lost an identity card and the reasons are: -

.....

And I make this solemn declaration by virtue of the provisions of the Oath and Declaration Act 2000, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular

Declared at this of of
 (location) (day) (month) (year)

.....
 Signature of declarant

.....
 Justice of the Peace /
 Commissioner for Oaths / Notary Public



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FORM VIII – STATUTORY DECLARATION FOR LOST SINGAPORE PASSPORT

IDate of Birth
 (State name and occupation of declarant)

Residing at
 (residential address)

Do solemnly and sincerely declare that I am the holder of Singapore Passport Number

..... and I realise that this is an important document.

I lost it at on
 (state place) (date)

This is the * 1st / 2nd / 3rd and subsequent time I have lost a Singapore passport and the reasons are:-

.....

And I make this solemn declaration by virtue of the provisions of the Oath and Declaration Act 2000, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular

Declared at this of of
 (location) (day) (month) (year)

.....
 Signature of declarant

.....
 Justice of the Peace /
 Commissioner for Oaths / Notary Public



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FORM IX – LETTER OF EXPLANATION FOR LOST SINGAPORE CITIZENSHIP CERTIFICATE

IDate of Birth
 (State name of declarant)

Residing at
 (residential address)

declare that I have lost my Singapore Citizenship Certificate.

I lost it at on
 (state place) (date)

Signature :

IC/BC/CC No :

Date :



Dear Sir,

RENUNCIATION OF SINGAPORE CITIZENSHIP

1. National Service (NS) is vital to the defence and security of Singapore. Under the Enlistment Act, male Singapore citizens and Permanent Residents are liable for NS.
2. We would like to inform you that under Article 128(2) of the Constitution of the Republic of Singapore, the Government may withhold a person's application for renunciation of Singapore citizenship if he is subjected to the Enlistment Act and has not discharged his NS liability.
3. Those who are allowed to renounce their Singapore citizenship without serving NS will face serious adverse consequences in their immediate or future applications to work, study or live in Singapore. They will not be granted Permanent Resident status or citizenship in the future.
4. For further enquiries, please contact the Central Manpower Base at 1800-3676767 or email: contact@ns.sg

Yours sincerely,

Commander
Central Manpower Base

Acknowledgement

I read and acknowledged the information provided in this note.

Name of Applicant & IC/BC/CC No.

Signature / Date