

## NOTES

### Application for Re-Entry Permit (REP)

#### Documents Required

1. A valid travel document.
2. Singapore blue identity card or SAF 11B/ Home Team National Service Identity Card (full-time personnel).
3. Proof of employment in Singapore (this is applicable to applicants who had obtained their permanent resident (PR) status under the Professionals/Technical Personnel & Skilled Workers Scheme):
  - (a) For applicants who are employees, please submit any of the following documents:
    - (i) A letter (issued not more than one month ago) from the employer addressed to the Controller of Immigration, stating the date of employment, position held & monthly salary; or
    - (ii) A statement from the CPF Board showing the CPF Contribution History for the last 12 months; or
    - (iii) Income Tax Notices of Assessment for the last 1 year.
  - (b) For applicants who are self-employed, please submit any of the following documents:
    - (i) Income Tax Notices of Assessment for the last 1 year; or
    - (ii) A valid Business Registration Certificate (showing the names of all the directors and partners) from the Instant Information Service, Accounting & Corporate Regulatory Authority (ACRA).
4. An applicant who obtained PR status under the sponsorship of his/her Singapore citizen (SC) or PR spouse is required to produce their original marriage certificate and the Singapore identity card of the SC/PR spouse.
5. A dependant PR who is below 21 years old is required to produce his/her travel document and the parents' Singapore identity cards. An applicant who is 21 years old and above is required to produce his/her highest qualification certificate and proof of employment in Singapore, if any.
6. Where necessary, an applicant may be required to furnish additional documents and information for the consideration of the issue of a REP. **For documents not in English, they must be translated.** ICA accepts:
  - i. Translated copy provided by the Embassy of the document-issuing country or a local Notary Public; or
  - ii. Privately translated copy attested by the Embassy of the document-issuing country or notarized by a local Notary Public.
7. **Please produce all the originals and a photocopy of the required documents. The photocopied documents are to be prepared in advance as commercial photocopying services are no longer available at ICA. Original documents will be returned immediately after sighting.**

#### National Service Liability

8. Under the Enlistment Act, all male Singapore Citizens and Permanent Residents (PRs) are liable to register for National Service (NS) upon reaching 16½ years old. They are required to serve 2 years of full-time NS at 18 years old, followed by 40 days of Operationally Ready National Service per year till the age of 50 years (for officers) or 40 years (for other ranks).
9. Main applicants who are granted PR status under the first generation Professionals, Technical Personnel and Skilled Workers Scheme or the Investor Scheme are exempted from NS. Male children who are granted PR status under their parents' sponsorship are liable for NS under the Enlistment Act. All NS-liable males aged 13 years old and above, are required to obtain an Exit Permit (EP) when travelling overseas for 3 months or more.
10. NS-liable Permanent Residents (PRs) are expected to serve National Service (NS). Renouncing or losing one's PR status without serving or completing full-time NS will have a serious adverse impact on

applications to work or study in Singapore, or for any long-term immigration facilities in Singapore, whether now or in the future. Renouncing or losing one's PR status without serving or completing full-time NS will also adversely affect your family members' applications for long-term immigration facilities, their ability to sponsor such facilities, their renewal of Re-Entry Permits, or their applications for Singapore Citizenship.

11. Male ex-Singapore Citizens and ex-Singapore Permanent Residents who are granted Singapore PR status are liable to be called up for NS regardless of the type of PR status they are granted. For further enquiries, please write to:-

Central Manpower Base  
CMPB Podium  
3, Depot Road  
Singapore 109680

Contact number(s) :           1800-3676767 (local)  
  65-65676767 (overseas)

Email : [contact@ns.sg](mailto:contact@ns.sg)