INFORMATION ON SCHOOL (FORM V36A)

This form is to be completed by the school principal. For new applications, please fill up Section A only. For renewal and transfer cases, both sections A and B are to be completed by the respective school principals.

* = Delete where appropriate

SECTION A - FOR ALL APPLICATIONS

1. The applicant, _________________________ (Name) is applying for a Student’s Pass to take up the course on:

________________________________________________________________

(Course Title)

For a duration of ________________________ and the number of classroom training hours per week is _________________________ (Ref: MOE’s Course Registration No:______________________ dated ________________________).

2. If a Student's Pass is issued to the applicant, *he/she will be admitted as a full-time student from ____________________ to _________________ (with time-table attached herewith).

3. I certify that the above applicant is suitable for admission to the above-mentioned course and is accepted by the school to study the course. The school undertakes the responsibility to monitor the attendance and performance of the applicant constantly. The school would ensure that the above-mentioned applicants:

a. would not fail to attend classes for a continuous period of 7 days or more without any valid reason;

b. would not have a percentage of attendance less than 90% in any month of the course without any valid reason

The school will inform ICA immediately if the applicant failed to meet the above requirements stated in 3(a) and (b). In such event, the student pass may be cancelled or no further renewal will be granted to the applicant.

4. Upon completion of the course, the school will ensure that the student will cancel and return his/her student pass to ICA.

_____________________________  ______________________________
Name of School Principal Date

_____________________________  _________________________________
Signature   School Name, Address and Stamp

WARNING

IT IS AN OFFENCE UNDER THE IMMIGRATION ACT TO MAKE ANY FALSE STATEMENT, REPRESENTATION OR DECLARATION IN CONNECTION WITH THIS APPLICATION
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* = Delete where appropriate

#### SECTION B - FOR RENEWAL CASES ONLY

1. I certify that the applicant has *successfully/unsucessfully completed his course in the preceding *year/stage. The progress report on the applicant is as follows:-

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Percentage of Attendance: ___________________________  Applicant’s Conduct : ___________________________

*Satisfactory/ Unsatisfactory

2. If a Student's Pass of applicant is renewed, *he/she will continue in *his/her course of study from

_________________________ to _________________

Name of School Principal ___________________________  Date ___________________________

Signature ___________________________  School Name, Address and Stamp ___________________________

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