

USER MANUAL FOR

SUBMISSION OF APPLICATION FOR VISA ELECTRONICALLY

(SAVE)

FOR

IMMIGRATION & CHECKPOINTS AUTHORITY

(STRATEGIC PARTNER - GROUP)

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1. INTRODUCTION

1.1 Overview

The Strategic Partner – Group module is a web-based application to allow Strategic Partners to apply Entry Visa into Singapore. There is a hyperlink from the existing ICA web site (URL: <http://www.ica.gov.sg/>) to this front-end Internet application.

1.2 About This Manual

The objective of this document is to explain the step-by-step guidelines on how to use the Strategic Partner – Group module for Strategic Partners.

The users of Strategic Partner – Group module should have basic knowledge of using a web browser, navigating from one page to another.

The chapters in this manual are organized in a logical functional manner, and not necessary in the order that the users would normally use the system.

A reader can go through this User Manual in any order according to the specific function that he/she encountered or is interested in.

The functionality for the Strategic Partner – Group module includes application of group Visa, printing Form 14A, enquiry of Visa application and allows user to change password.

1.3 Installation/Setup

The user will require the following:

- Basic PC setup with Modem or Broadband
- Supported Browsers:
Firefox, and Safari, Chrome

The user needs to configure the settings of his Internet browser before he launches IP SAVE website by following the steps in the link <https://eservices.ica.gov.sg/esvclandingpage/save>

If you are using a pop-up blocker, please add the following as your allowed sites. Otherwise, the relevant transaction pages from the banks may not be displayed, or your transaction request may not be complete.

- www.enets.sg
- www.enets.com.sg
- dbsd2pay.dbs.com
- pibenets.uob.com.sg
- www.citibank.com.sg
- www.ocbc.com
- www.plus.com.sg
- ibank.standardchartered.com.sg

1.4 Convention

This manual uses the following conventions:

- ‘*’ next to a field to show that the field is a mandatory field.
- [BUTTON NAME] to show it is a button.
- [Proceed] or [Next] button indicates that the system will be displaying another application page after the current page.
- [Save] or [Submit] button indicates that the system will update or insert records in the database and display the acknowledgment page
- [Print] button displays the print dialog box on the browser
- [Back] button will return to the previous page where the user came from.
- [Clear] button will clear all fields and reset all drop down lists.

The following format is used by the SAVE system:

- DD/MM/YYYY as a Date Format
- HH24:MI:SS as a Time Format

2 FUNCTIONS

2.1 Login

Go to the Strategic Partner – Individual module at <https://eservices.ica.gov.sg/esvclandingpage/save>. The SAVE main page will be displayed as follows:

The screenshot shows the ICA MyICA Home page. At the top, there is a navigation bar with the ICA logo and the text "MyICA Home". Below this, the main heading is "Apply for Entry Visa". A sub-heading states: "This facility allows you to apply for a Singapore entry visa as a local contact or authorised visa agent or strategic partner." Underneath, there is a section titled "Information Required" which lists the documents and information needed for the application. Below this, there is a section titled "I want to..." with five buttons: "Apply for Entry Visa as a Local Contact (Individual Users)", "Apply for Entry Visa as a Local Contact (Business Users)", "Apply for Entry Visa as an Authorised Visa Agent", "Apply for Entry Visa as a Strategic Partner", and "Enquire Application Status". Below the buttons, there is a section titled "Important Notes" with a list of instructions. At the bottom of the page, there is a footer with the ICA logo, a vulnerability notice, a privacy statement, terms of use, and a copyright notice for 2022.

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Securing Our Borders,
Sustaining Our Future

MyICA Home

Apply for Entry Visa

This facility allows you to apply for a Singapore entry visa as a local contact or authorised visa agent or strategic partner.

Information Required

Please have the following information ready when submitting the visa application:

- Duly completed [Form 14A](#) (PDF, 445KB) signed by the applicant. The visa application shall be made based on the information declared in this form. ICA may request for the form to be submitted.
- Duly completed [Form V39A](#) (PDF, 191KB) signed by the local contact (if applicable)
- Applicant's recent passport-sized colour photograph (taken within the last three months). Please see [Photo Guidelines](#) for information on photo requirements.
- A photocopy of the applicant's passport bio-data page (valid for at least six months) from the date of his entry into Singapore
- VISA or Master Credit/Debit Card or Internet Banking Details.

I want to...

- Apply for Entry Visa as a Local Contact (Individual Users)
- Apply for Entry Visa as a Local Contact (Business Users)
- Apply for Entry Visa as an Authorised Visa Agent
- Apply for Entry Visa as a Strategic Partner
- Enquire Application Status

Important Notes

- If you are using a pop-up blocker, please add the following as your allowed sites. Otherwise, the relevant transaction pages from the banks may not be displayed, or your transaction request may not be complete.
 1. www.enets.sg
 2. www.enets.com.sg
 3. dbsd2pay.dbs.com (for DBS/POSB Account holders)
 4. pibenet.usb.com.sg (for UOB Account holders)
 5. www.citibank.com.sg (for Citibank Account holders)
 6. www.ocbc.com (For OCBC account holders)
 7. www.plus.com.sg (For Plus account holders)
 8. ibank.standardchartered.com.sg (For Standard Chartered account holders)
- You are advised to enable cookies in your browser settings for www.ica.gov.sg
- For more information on Technical Help, please see [Technical Help](#) (PDF, 705KB).

If you encounter any problems with this e-Service, please email ICA_SAVE_Helpdesk@ica.gov.sg with a screenshot of the error message.

Immigration & Checkpoints Authority

Vulnerability [Privacy Statement](#) [Terms of Use](#)

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This website is optimised for IE version 10, 11, Firefox, Chrome, Safari.

Caution:

Click on the buttons or links once only.

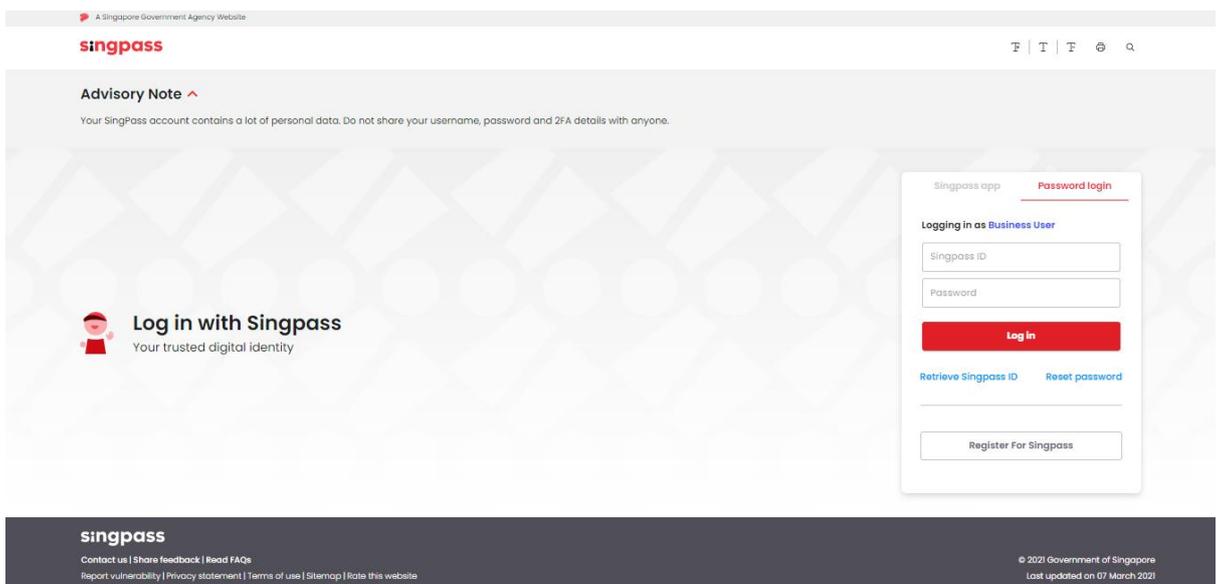
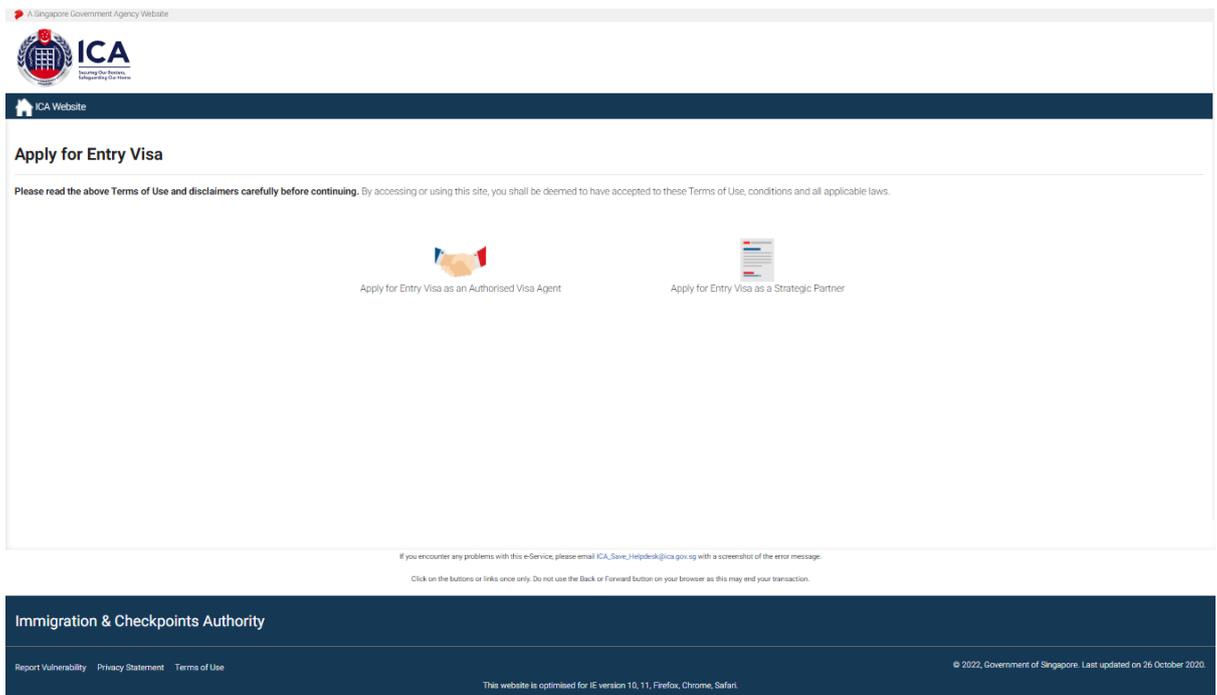
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

SAVE –Strategic Partner – Group Module User Manual

To proceed to login into the Strategic Partner module

- Click the [\[Apply for Entry Visa as a Strategic Partner\]](#) icon
- Click the [\[Apply for Entry Visa as a Strategic Partner\]](#) icon again to redirect to Singpass page (W.E.F 11 April 2021 Corppass Authentication will be done via Singpass)
- Key in the Singpass ID and password.
- After Singpass log in, user will be redirected to SAVE login page.



Caution:

Click on the buttons or links once only.

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SAVE –Strategic Partner – Group Module User Manual

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Building Trust, Empowering the Nation

ICA Website

Apply for Entry Visa

Please read the above Terms of Use and disclaimers carefully before continuing. By accessing or using this site, you shall be deemed to have accepted to these Terms of Use, conditions and all applicable laws.

User ID

Password

[Return to Homepage](#) [Login](#)

If you encounter any problems with this e-Service, please email ICA_Save_JHeljodok@ica.gov.sg with a screenshot of the error message.
Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

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This website is optimised for IE version 10, 11, Firefox, Chrome, Safari.

- Enter User ID
- Enter Password
- Click on the [\[Login\]](#) button

First time users or users with expired password will be prompted to change their password upon login. Otherwise, the Strategic Partner Main Menu Page will be displayed once the User ID and Password are entered correctly.

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

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2.2 Strategic Partner Main Menu



Upon successful login, the main menu page will be displayed as shown above

To submit group application

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

- Click on the [\[Group Application\]](#) icon. Refer to **Section 3** for information on how to submit a group application.

To submit group application by uploading a Batch document

- Click on the [\[Batch Group File\]](#) icon Refer to **Section 4** for information on how to submit a group application.

To enquire the application status of an existing visa group application

- Click on the [\[Application Status\]](#) icon. Refer to **Section 6** for information on enquiring for an application status.

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

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2.3 Change Password

The screenshot shows the 'Change Password' page on the ICA Website. At the top, there is a navigation bar with the ICA logo and the text 'ICA Website'. Below this, the main heading is 'Change Password'. The form contains three input fields: 'Current password', 'New password', and 'Re-enter new password'. There are two buttons: a blue 'Back' button on the left and a blue 'Next' button on the right. At the bottom of the page, there is a footer with the text 'Immigration & Checkpoints Authority' and a copyright notice: '© 2022, Government of Singapore. Last updated on 26 October 2020'. There is also a small disclaimer at the bottom: 'This website is optimised for IE version 10, 11, Firefox, Chrome, Safari.'

This function allows Authorised Visa Agent/Strategic Partner user to change the password. This screen will be displayed automatically if:

- the user's password has expired, or
- the user is signing in for first time, or
- the user password has been reset.

To change password

- Enter the Current Password and New Password
- Re-enter the New Password
- Click on the **[Next]** button

To return to main menu, click on the **[Back]** button.

The users are reminded that new passwords are valid for a period of 90 days. It must be twelve characters and should be different from existing (Old) password and the two preceding passwords used before the existing one.

Note: The password is case sensitive and must be alphanumeric consisting of at least one uppercase, one lowercase, one numeric and one special character.

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

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2.4 Logout

To logout from Strategic Partner module, click [\[Logout\]](#).

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

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3 Visa Application – Group Visa Application

This function allows the Strategic Partner to apply for a Group Visa.

3.1 Visa Application – Submit Visa Application (Form 14A)

Note:

The fields mention below will be defaulted:

- Country of Birth: CHINA
- Race: CHINESE
- Nationality: CHINESE
- Type of Travel Document Held: INTERNATIONAL PASSPORT
- Country of Issue: CHINA

ICA Singapore Government Agency Website

ICA Website

Application for Group Visa

Applicant's Particulars | List of Applicants

Important Notes

- All entries must be in English and only certain Basic Latin characters will be accepted.

Particulars of 1st Applicant

Name: _____ Alias: _____

Full name as shown in the travel document. See examples below. Leave blank if not applicable.

Example 1: If the surname is 'TAN' and the given name is 'WEISHAO', Enter the name as 'TANWEISHAO'.

Example 2: If the last name is 'DHROOVIE' and the first name is 'SURESH KUMAR', Enter the name as 'DHROOVIE SURESH KUMAR'.

Date of Birth: _____ Sex: FEMALE MALE Race: CHINESE

Country/Place of Birth: CHINA State/Province of Birth: Please Indicate Nationality/Citizenship: CHINESE

Religion: Please Indicate Marital Status: Please Indicate

Travel Document

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

Type	Country/Place of Issue	Place of Issue
INTERNATIONAL PASSPORT	CHINA	Please Indicate
Travel Document Number	Issue Date	Expiry Date
Please omit spaces		
Address in Country/Place of Origin/Residence		
Country/Place of Origin/Residence	Address	
Please Indicate		
Province/State of Origin/Residence	Prefecture of Origin/Residence	County/District of Origin/Residence
Please Indicate	Please Indicate	Please Indicate
Occupation & Education Information		
Occupation	Highest Academic / Professional Qualifications Attained	
Please Indicate	Please Indicate	
Address in Singapore		
Where will the applicant be staying in Singapore?	Postal Code	Block/House Number
Please Indicate		
Street Name	Floor Number	Unit Number
Contact Number		
<p>Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? (if yes, please furnish details)</p> <p><input type="radio"/> Yes <input type="radio"/> No</p>		
Antecedent of Applicant		
Has the applicant ever been refused entry into or deported from any country/place, including Singapore?		<input type="radio"/> Yes <input type="radio"/> No
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?		<input type="radio"/> Yes <input type="radio"/> No
Has the applicant ever been prohibited from entering Singapore?		<input type="radio"/> Yes <input type="radio"/> No
Has the applicant ever entered Singapore using a different passport or name?		<input type="radio"/> Yes <input type="radio"/> No
If any of the answer is 'YES', please furnish details below:		
<p><input type="button" value="View Summary"/> <input type="button" value="Clear"/> <input type="button" value="Add Applicant"/></p>		

If you encounter any problems with this e-Service, please email ICA_Save_Helpdesk@ica.gov.sg with a screenshot of the error message.
Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

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This function allows the Strategic Partner to apply for Group Visa. A Group Visa consists of minimum of 3 and a maximum of 35 applicants.

To add rows for the details of the countries that the applicant has resided in before

- Click on the **[Add Row]** button
- You can add up to a maximum of 3 rows

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

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To delete rows for the details of the countries that the applicant has resided in before

- Click on the **[Delete Row]** button

To apply for Group Visa

- Enter the mandatory fields
- Click on the **[Clear]** button to reset the values entered for the current Group Visa application
- Click on the **[Add Applicant]** button to add another applicant (until you have added all the applicants)
- Click on the **[View Summary]** button to view the summary of all the applicants that were added. The Group Visa List page will be displayed.

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

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3.2 Visa Application – Group Visa List

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ICA Website

Application for Group Visa

Applicant's Particulars



List of Applicants



List of Applicants

Mission	Strategic Partner Identification
SINGAPORE	CHINA EXPRESS TRAVEL (S) PTE LTD

Itinerary

Date	Description

[Add Row](#)

S/No	Name of Applicant	Sex	Date of Birth	Travel Document Number	Action	Remark
1	TEST GROUP ONE	F	20/02/2002	TD123	Delete	
2	TEST GROUP TWO	M	20/02/2002	TD321	Delete	
3	TEST GROUP THREE	M	20/02/2002	TD213	Delete	

Declaration

We declare that all information submitted in this application is true, accurate and complete to the best of our knowledge and belief.

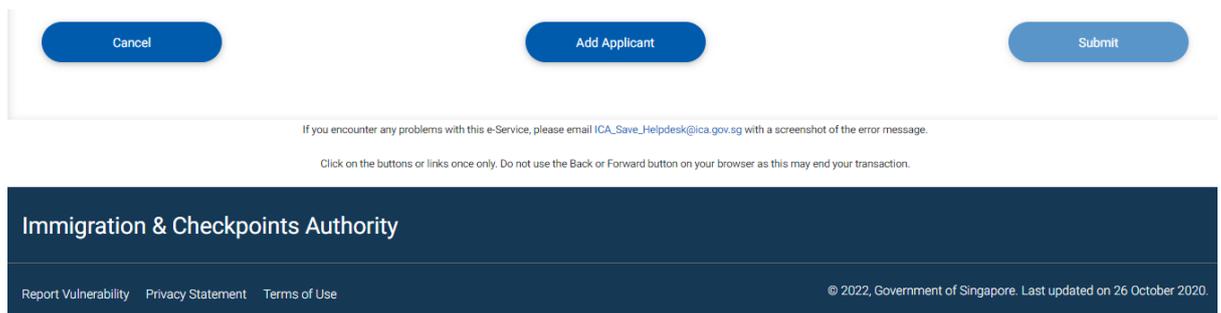
We understand that, if we have concealed relevant information or provided false, inaccurate or misleading information, we may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

We shall be responsible for the cost of any applicants' repatriation and maintenance, if necessary.

We have read and agreed to the declaration

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

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To add Itinerary (maximum of 10 rows) for the Group Visa application

- Enter the Date
- Enter the Description
- Click on the **[Add Row]** button if there are insufficient rows. You can add up to a maximum of 10 rows.

To add another applicant for a Group Visa

- Click on the **[Add Applicant]** button
- Refer to the section 3.1 to add new

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

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To amend an applicant details for a Group Visa

- Click on the **[Amend]** that corresponds to the applicant
- Make necessary amendments and click on the **[View Summary]** button. The Group Visa List page will be displayed

To delete an applicant for a Group Visa

- Click on the **[Delete]** button that corresponds to the applicant
- If the applicant to be deleted is the only on the list, user will be directed to the Strategic Partner Main Menu
- Otherwise, user will be directed to the Group Visa List page

To cancel the current Group Visa application

- Click on the **[Cancel]** button
- The Strategic Partner Main Menu will be displayed

To Submit the Group Visa application of at least three applicants

- Check the “We have read and agreed to the declaration” to enable the **[Submit]** button
- Click on the **[Submit]** button
- Upon successful application of Group Visa, the acknowledgement page will be displayed

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

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3.3 Print Acknowledgement for Visa Application

A Singapore Government Agency Website



ICA Website

Group Application for Visa

 Your transaction for the following application(s) has been **successfully** submitted on 27/01/2022 02:40:25 PM.



Your Visa Application reference number submitted by CHINA EXPRESS TRAVEL (S) PTE LTD , VSCV1902 (SINGAPORE) is VSC377479SA30272022

The grant of a visa does not exempt the holder from compliance, registration or application for the relevant pass, permit or license, as the case may be, to carry out the proposed activity(ies) declared in the visa application, as required under Singapore's laws.

Itinerary

Date	Description
31/01/2022	TESTING ONE
02/02/2022	TESTING TWO
03/02/2022	TESTING THREE
04/02/2022	TESTING FOUR

Summary list of applicants:

S/No	Name	Sex	Date Of Birth	Travel Doc No.
1	TEST GROUP ONE	M	01/01/1990	TD123
2	TEST GROUP TWO	F	01/01/1991	TD321
3	TEST GROUP THREE	M	01/01/1992	TD213

The processing time is within 3 working days (excluding the day of submission). However, some applications may take a longer time to process.
Please save this screen for reference and take note of all application reference number(s).

[Main](#) [Save as PDF](#) [Next](#)

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- Click on the [\[Main\]](#) button to go to the Main Menu page.
- Click on the [\[Save as PDF\]](#) button to print the acknowledgment form
- Click on the [\[Next\]](#) button to view the Form 14A.

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

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3.4 Print Form14A

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Print Multiple Form 14A

Serial Number

Please enter the applicant's serial no. or a range of not more than 5 applicants' serial no. to print the Form(s) 14A.

Serial Number

Visa Reference Number

VSC377479SA30272022

From

From

Back Next

If you encounter any problems with this e-Service, please email ICA_Save_Helpdesk@ica.gov.sg with a screenshot of the error message.

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- Enter the range and click on the **[Next]** button
- Click on the **[Back]** button to return to acknowledgement page

If the Group Visa application consists of 5 or less applicants, the Form 14A for Group Visa Application page will be displayed as follows:

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

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Click on the "Print Form 14A" button to print out the Application Form for applicant(s):
Applicant Serial No: 1 to 3

[Print Form 14A](#) | [Back](#)

Group Visa application reference number: V9C377479SA3027202

Note:
*Delete where appropriate

FORM 14A IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not
required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name:	TEST GROUP ONE		
Full name as it appears in passport/travel document			
Alias:			
Date Of Birth:	01/01/1990 <small>(DD/MM/YYYY)</small>	Sex:	MALE
Marital Status:	SINGLE		
Nationality/Citizenship of Spouse:			
Spouse's Identity Card Number:			
Country/Place of Birth:	CHINA		
State/Province of Birth:	BEIJING		
Race:	CHINESE		
Nationality/Citizenship:	CHINESE		
Type:	INTERNATIONAL PASSPORT		
Travel Document Number:	TD123		
Travel Document			
Issue Date:	01/01/2019 <small>(DD/MM/YYYY)</small>	Expiry Date:	01/01/2024 <small>(DD/MM/YYYY)</small>
Country/Place of Issue:	CHINA		
Place of Issue:	BEIJING		
Address in Country/Place of Origin			
Country/Place of Origin/Residence:	CHINA		
Province/State of Origin/Residence:	BEIJING		
Prefecture of Origin/Residence:			
County/District of Origin/Residence:			
Address:	AAA		
Details of Travelling Companion (Only for Applicant who is 12 years old or less at the point of application)			
Relationship of Travelling Companion to Applicant:			
Name of Travelling Companion:		Sex:	
Date of Birth:	// <small>(DD/MM/YYYY)</small>		
Nationality/Citizenship:			
Travel Document Number:			

- 1 -

1. TEST GROUP ONE

Group Visa application reference number: V9C377479SA3027202

PART II - OTHER DETAILS

Applicant's Email Address:		
Applicant's Contact Number:		
Occupation:	BUSINESSMAN	
Highest Academic / Professional Qualifications Attained:	POST GRADUATE	
Annual Income (Singapore Dollars - in numbers only):		
Religion/Denomination:	CHRISTIANITY	
Expected Date of Arrival:	TWO WEEKS	
How long does the applicant intend to stay in Singapore?	Less than 30 days	
Purpose Of Visit	GROUP TOUR	
Address in Singapore		
Where will the applicant be staying in Singapore?	HOTEL	
Block/House Number:	Floor Number:	Unit Number:
Street Name:		Postal Code:
Hotel/Building Name:		Contact Number:
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO		

PART III - ANTECEDENT OF APPLICANT

Has the applicant ever been refused entry into or deported from any country/place, including Singapore?	NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?	NO
Has the applicant ever been prohibited from entering Singapore?	NO
Has the applicant ever entered Singapore using a different passport or name?	NO

1. TEST GROUP ONE

PART IV - DECLARATION BY APPLICANT

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.

I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.

I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.

I undertake not to involve in any criminal offences in Singapore.

I undertake not to engage in any activities which are inconsistent with the purpose for which the immigration passes have been issued.

I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.

I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.

I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.

I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.

I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Date

Signature of Applicant

- 2 -

Caution:

Click on the buttons or links once only.

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SAVE –Strategic Partner – Group Module User Manual

Applicant 1

A Singapore Government Agency Website



ICA Website

Click on the "Print Form 14A" button to print out the Application Form for applicant(s):

Applicant Serial No: 1 to 3

[Print Form 14A](#) [Back](#)

Group/Visa application reference number: [REDACTED]

Notes:
**Delete where appropriate

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name:	TEST GROUP ONE		
Full name as it appears in passport/travel document	TEST GROUP ONE		
Alias:			
Date Of Birth:	01/01/1990 (DD/MM/YYYY)	Sex:	MALE
Marital Status:	SINGLE		
Nationality/Citizenship of Spouse:			
Spouse's Identity Card Number:			
Country/Place of Birth:	CHINA		
State/Province of Birth:	BEIJING		
Race:	CHINESE		
Nationality/Citizenship:	CHINESE		
Type:	INTERNATIONAL PASSPORT		
Travel Document Number:	[REDACTED]		
Travel Document			
Issue Date:	01/01/2019 (DD/MM/YYYY)	Expiry Date:	01/01/2024 (DD/MM/YYYY)
Country/Place of Issue:	CHINA		
Place of Issue:	BEIJING		
Address in Country/Place of Origin			
Country/Place of Origin/Residence:	CHINA		
Province/State of Origin/Residence:	BEIJING		
Prefecture of Origin/Residence:			
County/District of Origin/Residence:			
Address:	AAA		
Details of Traveling Companion (Only for Applicant who is 12 years old or less at the point of application)			
Relationship of Traveling Companion to Applicant:			
Name of Travelling Companion:		Sex:	
Date of Birth:	// (DD/MM/YYYY)		
Nationality/Citizenship:			
Travel Document Number:			

- 1 -

1. TEST GROUP ONE

Group/Visa application reference number: [REDACTED]

PART II - OTHER DETAILS

Applicant's Email Address:			
Applicant's Contact Number:			
Occupation:	BUSINESSMAN		
Highest Academic / Professional Qualifications Attained:	POST GRADUATE		
Annual Income (Singapore Dollars - in numbers only):			
Religion/Denomination:	CHRISTIANITY		
Expected Date of Arrival:	TWO WEEKS		
How long does the applicant intend to stay in Singapore?	Less than 30 days		
Purpose Of Visit:	GROUP TOUR		
Address in Singapore			
Where will the applicant be staying in Singapore?	HOTEL		
Block/House Number:		Floor Number:	Unit Number:
Street Name:			Postal Code:
Hotel/Building Name:			Contact Number:
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO			
PART III - ANTECEDENT OF APPLICANT			
Has the applicant ever been refused entry into or deported from any country/place, including Singapore?	NO		
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?	NO		
Has the applicant ever been prohibited from entering Singapore?	NO		
Has the applicant ever entered Singapore using a different passport or name?	NO		

1. TEST GROUP ONE

PART IV - DECLARATION BY APPLICANT

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.

I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.

I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.

I undertake not to involve in any criminal offences in Singapore.

I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.

I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.

I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.

I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.

I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.

I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Date

Signature of Applicant

- 2 -

Caution:

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Applicant 2

Group Visa application reference number: [REDACTED]

Notes:
**Delete where appropriate

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT			
Name:	TEST GROUP TWO		
Full name as it appears in passport/travel document	Alias:		
Date Of Birth:	01/01/1991 (DD/MM/YYYY)	Sex:	FEMALE
Marital Status:	SINGLE		
Nationality/Citizenship of Spouse:	Spouse's Identity Card Number:		
Country/Place of Birth:	CHINA	Race:	CHINESE
State/Province of Birth:	ANHUI	Nationality/Citizenship:	CHINESE
Type:	INTERNATIONAL PASSPORT		
Travel Document Number:	[REDACTED]	Expiry Date:	01/01/2024 (DD/MM/YYYY)
Travel Document Issue Date:	01/01/2019 (DD/MM/YYYY)	Country/Place of Issue:	CHINA
Place of Issue:	ANHUI	Address in Country/Place of Origin	
Country/Place of Origin/Residence:	CHINA	Province/State of Origin/Residence:	GANSU
Prefecture of Origin/Residence:	County/District of Origin/Residence:		
Address:	BBB		
<i>Details of Traveling Companion (Only for Applicant who is 12 years old or less at the point of application)</i>			
Relationship of Traveling Companion to Applicant:	Name of Travelling Companion:		
Date of Birth:	// (DD/MM/YYYY)	Sex:	
Nationality/Citizenship:	Travel Document Number:		

- 1 -

2 TEST GROUP TWO
Group Visa application reference number: [REDACTED]

PART II - OTHER DETAILS			
Applicant's Email Address:	Applicant's Contact Number:		
Occupation:	MANAGER		
Highest Academic / Professional Qualifications Attained:	UNIVERSITY		
Annual Income (Singapore Dollars - in numbers only):	Religion/Denomination:		
CHRISTIANITY	Expected Date of Arrival:		
TWO WEEKS	How long does the applicant intend to stay in Singapore?		
Less than 30 days	Purpose Of Visit		
GROUP TOUR	Address in Singapore		
Where will the applicant be staying in Singapore?	HOTEL		
Block/House Number:	Floor Number:	Unit Number:	
Street Name:	Postal Code:	Contact Number:	
Hotel/Building Name:	Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO		

PART III - ANTECEDENT OF APPLICANT	
Has the applicant ever been refused entry into or deported from any country/place, including Singapore?	NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?	NO
Has the applicant ever been prohibited from entering Singapore?	NO
Has the applicant ever entered Singapore using a different passport or name?	NO

2 TEST GROUP TWO

PART IV - DECLARATION BY APPLICANT	
I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.	
I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.	
I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.	
I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.	
I undertake not to involve in any criminal offences in Singapore.	
I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.	
I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.	
I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.	
I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.	
I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.	
I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.	
Date	Signature of Applicant

- 2 -

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Applicant 3

Group Visa application reference number: [REDACTED]

Notes:
**Delete where appropriate

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name: TEST GROUP THREE
Full name as it appears in passport/travel document

Alias:

Date Of Birth: 01/01/1992 (DD/MM/YYYY) Sex: MALE

Marital Status: SINGLE

Nationality/Citizenship of Spouse:
Spouse's Identity Card Number:

Country/Place of Birth: CHINA
State/Province of Birth: HEBEI
Race: CHINESE
Nationality/Citizenship: CHINESE

Type: INTERNATIONAL PASSPORT

Travel Document Number: [REDACTED]
Travel Document

Issue Date: 02/01/2019 (DD/MM/YYYY) Expiry Date: 03/01/2024 (DD/MM/YYYY)

Country/Place of Issue: CHINA
Place of Issue: HEBEI

Address in Country/Place of Origin
Country/Place of Origin/Residence: CHINA
Province/State of Origin/Residence: HEBEI
Prefecture of Origin/Residence:
County/District of Origin/Residence:
Address: EEE

Details of Travelling Companion (Only for Applicant who is 12 years old or less at the point of application)

Relationship of Travelling Companion to Applicant:
Name of Travelling Companion: Sex:
Date of Birth: // (DD/MM/YYYY)
Nationality/Citizenship:
Travel Document Number:

- 1 -

3. TEST GROUP THREE
Group Visa application reference number: [REDACTED]

PART II - OTHER DETAILS

Applicant's Email Address:
Applicant's Contact Number:
Occupation: PROFESSIONAL
Highest Academic / Professional Qualifications Attained: POST GRADUATE

Annual Income (Singapore Dollars - in numbers only):
Religion/Denomination: CHRISTIANITY

Expected Date of Arrival: TWO WEEKS
How long does the applicant intend to stay in Singapore? Less than 30 days
Purpose Of Visit: GROUP TOUR

Address in Singapore
Where will the applicant be staying in Singapore? HOTEL
Block/House Number: Floor Number: Unit Number:
Street Name: Postal Code:
Hotel/Building Name: Contact Number:
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO

PART III - ANTECEDENT OF APPLICANT

Has the applicant ever been refused entry into or deported from any country/place, including Singapore? NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore? NO
Has the applicant ever been prohibited from entering Singapore? NO
Has the applicant ever entered Singapore using a different passport or name? NO

3. TEST GROUP THREE

PART IV - DECLARATION BY APPLICANT

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.
I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.
I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.
I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.
I undertake not to involve in any criminal offences in Singapore.
I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.
I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.
I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.
I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.
I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.
I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Date _____ Signature of Applicant _____

- 2 -

[Print Form 14A](#) [Back](#)

- To print the Form 14A for the Group Visa application, click on the **[Print Form 14A]** button
- Click **[Back]** to go back to the previous page

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If the Group Visa application consists of more than 5 applicants, the Form 14A Print page will be displayed as follows:

- To view the next 5 applicants, click on the **[Next 5 Applicants]** button
- Click on the **[Print Form 14A]** button to print the Form 14A
- To return to the previous page, click on the **[Back]** button



Print Form 14A | Back

Group Visa application reference no: [REDACTED]

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

Notes:
*Delete where appropriate

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name:	MISTERR DANNN		
Full name as it appears in passport/travel document			
Alias:			
Date Of Birth:	06/10/1986 <small>(DD/MM/YYYY)</small>	Sex:	FEMALE
Marital Status:	MARRIED		
Nationality/Citizenship of Spouse:	CHINESE		
Spouse's Identity Card Number:			
Country/Place of Birth:	CHINA		
State/Province of Birth:	HAINAN DAO		
Race:	CHINESE		
Nationality/Citizenship:	CHINESE		
Type:	INTERNATIONAL PASSPORT		
Travel Document Number:	[REDACTED]		
Travel Document Issue Date:	10/08/2015 <small>(DD/MM/YYYY)</small>	Expiry Date:	09/08/2028 <small>(DD/MM/YYYY)</small>
Country/Place of Issue:	CHINA		
Place of Issue:	HAINAN DAO		
Address in Country/Place of Origin			
Country/Place of Origin/Residence:	CHINA		
Province/State of Origin/Residence:	SHANGHAI		
Prefecture of Origin/Residence:			
County/District of Origin/Residence:			
Address:	HAINAN DAO		
<i>Details of Travelling Companion (Only for Applicant who is 12 years old or less at the point of application)</i>			
Relationship of Travelling Companion to Applicant:			
Name of Travelling Companion:		Sex:	
Date of Birth:	// <small>(DD/MM/YYYY)</small>		
Nationality/Citizenship:			
Travel Document Number:			

- 1 -

1. MISTERR DANNN
Group Visa application reference number: V903003456A32422019

PART II - OTHER DETAILS

Applicant's Email Address:		
Applicant's Contact Number:		
Occupation:	OTHERS DIPLOMA	
Highest Academic / Professional Qualifications Attained:		
Annual Income (Singapore Dollars - in numbers only):		
Religion/Denomination:	NO RELIGION	
Expected Date of Arrival:	TWO WEEKS	
How long does the applicant intend to stay in Singapore?	Less than 30 days GROUP TOUR	
Purpose Of Visit		
Address in Singapore		
Where will the applicant be staying in Singapore?	HOTEL	
Block/House Number:	Floor Number:	Unit Number:
Street Name:	Postal Code:	Contact Number:
Hotel/Building Name:		
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO		

PART III - ANTECEDENT OF APPLICANT

Has the applicant ever been refused entry into or deported from any country/place, including Singapore?	NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?	NO
Has the applicant ever been prohibited from entering Singapore?	NO
Has the applicant ever entered Singapore using a different passport or name?	NO

1. MISTERR DANNN

PART IV - DECLARATION BY APPLICANT

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.

I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.

I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.

I undertake not to involve in any criminal offences in Singapore.

I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.

I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.

I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.

I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.

I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.

I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Date _____ Signature of Applicant _____

- 2 -

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Group Visa application reference number: VSC000345SA32422019

Notes:
**Delete where appropriate

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not
required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT			
Name:	MISTERR FANNN		
Full name as it appears in passport/travel document			
Alias:			
Date Of Birth:	10/11/1956 (DD/MM/YYYY)	Sex:	MALE
Marital Status:	MARRIED		
Nationality/Citizenship of Spouse:	CHINESE		
Spouse's Identity Card Number:			
Country/Place of Birth:	CHINA		
State/Province of Birth:	SHANGHAI		
Race:	CHINESE		
Nationality/Citizenship:	CHINESE		
Type:	INTERNATIONAL PASSPORT		
Travel Document Number:	EA0000001		
Travel Document Issue Date:	14/06/2015 (DD/MM/YYYY)	Expiry Date:	13/06/2028 (DD/MM/YYYY)
Country/Place of Issue:	CHINA		
Place of Issue:	SHANGHAI		
Address in Country/Place of Origin			
Country/Place of Origin/Residence:	CHINA		
Province/State of Origin/Residence:	SHANGHAI		
Prefecture of Origin/Residence:			
County/District of Origin/Residence:			
Address:	SHANGHAI		
<i>Details of Travelling Companion (Only for Applicant who is 12 years old or less at the point of application)</i>			
Relationship of Travelling Companion to Applicant:			
Name of Travelling Companion:		Sex:	
Date of Birth:	// (DD/MM/YYYY)		
Nationality/Citizenship:			
Travel Document Number:			

- 1 -

2. MISTERR FANNN

Group Visa application reference number: VSC000345SA32422019

PART II - OTHER DETAILS			
Applicant's Email Address:			
Applicant's Contact Number:			
Occupation:	OTHERS		
Highest Academic / Professional Qualifications Attained:	DIPLOMA		
Annual Income (Singapore Dollars - in numbers only):			
Religion/Denomination:	NO RELIGION		
Expected Date of Arrival:	TWO WEEKS		
How long does the applicant intend to stay in Singapore?	Less than 30 days		
Purpose Of Visit	GROUP TOUR		
Address in Singapore			
Where will the applicant be staying in Singapore?	HOTEL		
Block/House Number:	Floor Number:	Unit Number:	
Street Name:		Postal Code:	
Hotel/Building Name:		Contact Number:	
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years?	NO		
PART III - ANTECEDENT OF APPLICANT			
Has the applicant ever been refused entry into or deported from any country/place, including Singapore?	NO		
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?	NO		
Has the applicant ever been prohibited from entering Singapore?	NO		
Has the applicant ever entered Singapore using a different passport or name?	NO		

2. MISTERR FANNN

PART IV - DECLARATION BY APPLICANT	
I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.	
I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.	
I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.	
I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.	
I undertake not to involve in any criminal offences in Singapore.	
I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.	
I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.	
I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.	
I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.	
I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.	
I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.	
Date	Signature of Applicant

- 2 -

Caution:

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SAVE –Strategic Partner – Group Module User Manual

Group Visa application reference number: VSC000345SA32422019

Notes:
**Delete where appropriate

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not
required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name:	MISTERR SANNN		
Full name as it appears in passport/travel document			
Alias:			
Date Of Birth:	27/07/2014 (DD/MM/YYYY)	Sex:	FEMALE
Marital Status:	SINGLE		
Nationality/Citizenship of Spouse:			
Spouse's Identity Card Number:			
Country/Place of Birth:	CHINA	State/Province of Birth:	SICHUAN
Race:	CHINESE		
Nationality/Citizenship:	CHINESE		
Type:	INTERNATIONAL PASSPORT		
Travel Document Number:	EA000002		
Travel Document Issue Date:	14/06/2015 (DD/MM/YYYY)	Expiry Date:	13/06/2023 (DD/MM/YYYY)
Country/Place of Issue:	CHINA	Place of Issue:	SICHUAN
Address in Country/Place of Origin			
Country/Place of Origin/Residence:	CHINA	Province/State of Origin/Residence:	SHANGHAI
Prefecture of Origin/Residence:			
County/District of Origin/Residence:			
Address:	SICHUAN		
Details of Traveling Companion (Only for Applicant who is 12 years old or less at the point of application)			
Relationship of Traveling Companion to Applicant:			
Name of Travelling Companion:		Sex:	
Date of Birth:	// (DD/MM/YYYY)		
Nationality/Citizenship:			
Travel Document Number:			

- 1 -

3. MISTERR SANNN

Group Visa application reference number: VSC000345SA32422019

PART II - OTHER DETAILS

Applicant's Email Address:			
Applicant's Contact Number:			
Occupation:	OTHERS		
Highest Academic / Professional Qualifications Attained:	DIPLOMA		
Annual Income (Singapore Dollars - in numbers only):			
Religion/Denomination:	NO RELIGION		
Expected Date of Arrival:	TWO WEEKS		
How long does the applicant intend to stay in Singapore?	Less than 30 days		
Purpose Of Visit	GROUP TOUR		
Address in Singapore			
Where will the applicant be staying in Singapore?	HOTEL		
Block/House Number:	Floor Number:	Unit Number:	
Street Name:	Postal Code:		
Hotel/Building Name:	Contact Number:		
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years?	NO		
PART III - ANTECEDENT OF APPLICANT			
Has the applicant ever been refused entry into or deported from any country/place, including Singapore?	NO		
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?	NO		
Has the applicant ever been prohibited from entering Singapore?	NO		
Has the applicant ever entered Singapore using a different passport or name?	NO		

3. MISTERR SANNN

PART IV - DECLARATION BY APPLICANT

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.

I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.

I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.

I undertake not to involve in any criminal offences in Singapore.

I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.

I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.

I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.

I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.

I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.

I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

_____ Date _____ Signature of Applicant

- 2 -

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

SAVE –Strategic Partner – Group Module User Manual

Group Visa application reference number: V5C000345SA32422019

Notes:
**Delete where appropriate

**FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]**

Photo not required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT			
Name: MISTERR HANN			
Full name as it appears in passport/travel document			
Alias:			
Date Of Birth:	10/11/1956 <small>(DD/MM/YYYY)</small>	Sex:	MALE
Marital Status: SINGLE			
Nationality/Citizenship of Spouse:			
Spouse's Identity Card Number:			
Country/Place of Birth: CHINA			
State/Province of Birth: BEIJING			
Race: CHINESE			
Nationality/Citizenship: CHINESE			
Type: INTERNATIONAL PASSPORT			
Travel Document Number: EA000002			
Travel Document			
Issue Date: 14/06/2015 <small>(DD/MM/YYYY)</small>			
Country/Place of Issue: CHINA		Expiry Date: 13/06/2023 <small>(DD/MM/YYYY)</small>	
Place of Issue: BEIJING			
Address in Country/Place of Origin			
Country/Place of Origin/Residence: CHINA			
Province/State of Origin/Residence: SHANGHAI			
Prefecture of Origin/Residence:			
County/District of Origin/Residence:			
Address: SICHUAN			
<i>Details of Traveling Companion (Only for Applicant who is 12 years old or less at the point of application)</i>			
Relationship of Traveling Companion to Applicant:			
Name of Travelling Companion:		Sex:	
Date of Birth: // <small>(DD/MM/YYYY)</small>			
Nationality/Citizenship:			
Travel Document Number:			

- 1 -

S. MISTERR HANN

Group Visa application reference number: V5C000345SA32422019

PART II - OTHER DETAILS			
Applicant's Email Address:			
Applicant's Contact Number:			
Occupation: BUSINESSMAN			
Highest Academic / Professional Qualifications Attained: NO FORMAL EDUCATION			
Annual Income (Singapore Dollars - in numbers only):			
Religion/Denomination: CHRISTIANITY			
Expected Date of Arrival: TWO WEEKS			
How long does the applicant intend to stay in Singapore? Less than 30 days			
Purpose Of Visit: GROUP TOUR			
Address in Singapore			
Where will the applicant be staying in Singapore? HOTEL			
Block/House Number: Floor Number: Unit Number:			
Street Name: Postal Code: Contact Number:			
Hotel/Building Name:			
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO			
PART III - ANTECEDENT OF APPLICANT			
Has the applicant ever been refused entry into or deported from any country/place, including Singapore?			NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?			NO
Has the applicant ever been prohibited from entering Singapore?			NO
Has the applicant ever entered Singapore using a different passport or name?			NO

S. MISTERR HANN

PART IV - DECLARATION BY APPLICANT	
I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.	
I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.	
I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.	
I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.	
I undertake not to involve in any criminal offences in Singapore.	
I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.	
I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.	
I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.	
I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.	
I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.	
I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.	
Date	Signature of Applicant

- 2 -

[Print Form 14A](#) | [Back](#) | [Next 5 Applicant\(s\)](#)

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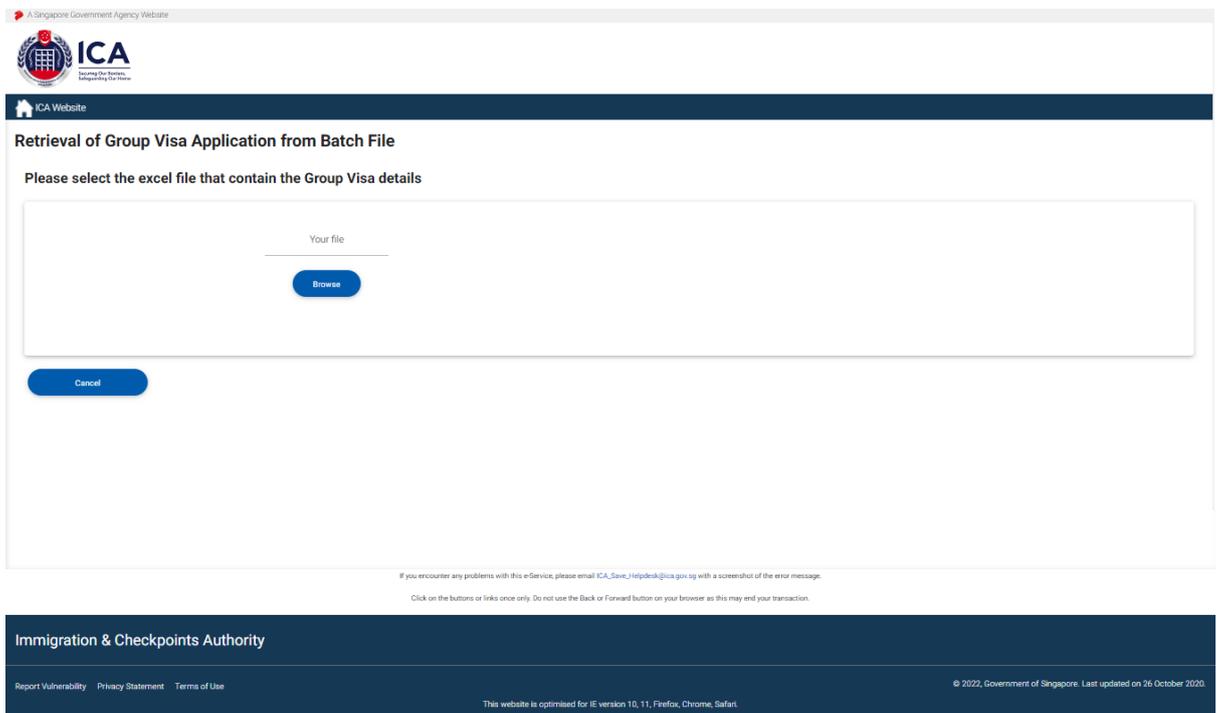
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

4 Visa Application – Batch Group File

This function allows the Strategic Partner to apply for a Group Visa by uploading an excel spreadsheet containing the itinerary and applicant details.

4.1 Visa Application – Upload Batch Document



The screenshot shows the ICA website interface for uploading a batch file. The page title is "Retrieval of Group Visa Application from Batch File". Below the title, there is a prompt: "Please select the excel file that contain the Group Visa details". A large white box contains the text "Your file" and a blue "Browse" button. Below this box is a blue "Cancel" button. At the bottom of the page, there is a footer with the text "Immigration & Checkpoints Authority" and "© 2022, Government of Singapore. Last updated on 26 October 2020."

This function allows the Strategic Partner to apply for Group Visa by retrieving the Group Application details from a Batch File.

To upload the Group Visa details click on the **[Browse]** button to upload an excel file (.xls) from the Local Computer.

To process the Group Visa detail from the document click on the **[Next]** button

Note: The **[Next]** button will be disabled if error message is displayed after the files has been uploaded.

If upload is successful, user will be redirected to List of Applicants page, displaying itinerary in text format according to the uploaded excel file and list of applicants in table format.

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

4.2 Visa Application – Group Visa List

This is the preview page after uploading the excel file for a group application with at least 3 applicants.

The screenshot shows the ICA Batch upload interface. At the top, there are two tabs: "Applicant's Particulars" and "List of Applicants". The "List of Applicants" tab is active, displaying the following information:

Mission: SINGAPORE
Strategic Partner Identification: CHINA EXPRESS TRAVEL (S) PTE LTD

Itinerary:

Date	Description
12022022	PLACE 1
13022022	PLACE 2
14022022	PLACE 3

Table of Applicants:

S/No	Name of Applicant	Sex	Date of Birth	Travel Document Number	Remark
1	APPLICANT ONE TEST UM	F	06/10/1986	EA0001123	
2	APPLICANT TWO TEST UM	M	10/11/1956	EA0003321	
3	APPLICANT THREE TEST UM	F	27/07/2014	EA0000214	

Declaration:

We declare that all information submitted in this application is true, accurate and complete to the best of our knowledge and belief.

We understand that, if we have concealed relevant information or provided false, inaccurate or misleading information, we may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

We shall be responsible for the cost of any applicants' repatriation and maintenance, if necessary.

We have read and agreed to the declaration

Buttons: Cancel, Submit

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- Check the “We have read and agreed to the declaration” to enable the **[Submit]** button
- Click on the **[Submit]** button to Submit the Group Visa application of at least three applicants

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

- Upon successful application of Group Visa, the acknowledgement page will be displayed. See Section 4.3
- To view the confirmation page of an individual applicant, click on the name of the applicant underlined and highlighted in blue (eg: [APPLICANT TEST BATCH ONE](#))
- Click the **[Cancel]** button to cancel the application

Singapore Government Agency Website



ICA Website

Confirmation

PART I - PARTICULARS OF APPLICANT			
Name:	APPLICANT ONE TEST LIM		
Alias:	TESTABCD		
Date of Birth:	06/10/1986	Sex:	FEMALE
<small>(DD/MM/YYYY)</small>			
Marital Status:	MARRIED		
Nationality/Citizenship of Spouse:	CHINESE		
Spouse's Identity Card Number:			
Country/Place of Birth:	CHINA	State/Province of Birth:	HAINAN DAO
Race:	CHINESE	Nationality/Citizenship:	CHINESE
Religion:	OTHERS		
Type:	INTERNATIONAL PASSPORT		
Travel Document Number:	EA0001123		
Travel Document Issue Date:	10/08/2015	Expiry Date:	09/08/2028
<small>(DD/MM/YYYY)</small>			
Country/Place of Issue:	CHINA		
Place of Issue:	HAINAN DAO		
Address in Country/Place of Origin			
Country/Place of Origin/Residence:	CHINA		
Province/State of Origin/Residence:	SHANGHAI		
Prefecture of Origin/Residence:			
County/District of Origin/Residence:			
Address:	TESTABCD		
PART II - OTHER DETAILS			
Applicant's Email Address:			
Applicant's Contact Number:			
Occupation:	OTHERS		
Highest Academic / Professional Qualifications Attained:	DIPLOMA		
Annual Income (Singapore Dollars - in numbers only):			
Religion/Denomination:	0		
Expected Date of Arrival:	TWO (WEEKS)		
How long does the applicant intend to stay in Singapore?	Less than 30 days		
Purpose Of Visit:	GROUP TOUR		
Address in Singapore			
Where will the applicant be staying in Singapore?	HOTEL		
Block/House Number:	Floor Number:	Unit Number:	
Street Name:		Postal Code:	
Hotel/Building Name:		Contact Number:	
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? (If yes, please furnish details)	NO		
- 2 -			
PART III - ANTECEDENT OF APPLICANT			
Please choose in the box where appropriate against the following:			
Has the applicant ever been refused entry into or deported from any country/place, including Singapore?	NO		
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?	NO		
Has the applicant ever been prohibited from entering Singapore?	NO		
Has the applicant ever entered Singapore using a different passport or name?	NO		
- 3 -			
Back			

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Click on the **[Back]** button on the group visa form entry page to go back to the preview page.

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

4.3 Acknowledgement Page

This is the confirmation page for group visa applications.

Group Application for Visa

Your transaction for the following application(s) has been **successfully** submitted on 28/01/2022 11:50:48 AM.

Your Visa Application reference number submitted by CHINA EXPRESS TRAVEL (S) PTE LTD, VSCV1903 (SINGAPORE) is VSC377481SA30282022

The grant of a visa does not exempt the holder from compliance, registration or application for the relevant pass, permit or license, as the case may be, to carry out the proposed activity(ies) declared in the visa application, as required under Singapore's laws.

Itinerary

Date	Description
12/02/2022	PLACE 1
13/02/2022	PLACE 2
14/02/2022	PLACE 3

Summary list of applicants:

S/No	Name	Sex	Date Of Birth	Travel Doc No.
1	APPLICANT ONE TEST UM	F	06/10/1986	EA0001123
2	APPLICANT TWO TEST UM	M	10/11/1956	EA0003321
3	APPLICANT THREE TEST UM	F	27/07/2014	EA0000214

The processing time is within 3 working days (excluding the day of submission). However, some applications may take a longer time to process.
Please save this screen for reference and take note of all application reference number(s).

[Main](#) [Save as PDF](#) [Next](#)

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- Click on the [\[Save as PDF\]](#) button to print the acknowledgment form
- Click on the [\[Next\]](#) button to view the Form 14A.

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

5 Printing of Visa Application Form 14A

5.1 Printing of Visa Application Form 14A (Single)

A Singapore Government Agency Website



ICA Website

Print Form 14A Back

Group Visa application reference number: [REDACTED]

Note:
**Dakke where appropriate

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT			
Name:	MISTERR DANNN		
Full name as it appears in passport/travel document	Alias:		
Date Of Birth:	06/10/1986 (DD/MM/YYYY)	Sex:	FEMALE
Marital Status:	MARRIED		
Nationality/Citizenship of Spouse:	CHINESE		
Spouse's Identity Card Number:	Country/Place of Birth:		
	CHINA		
	State/Province of Birth:		
	HAINAN DAO		
	Race:		
	CHINESE		
	Nationality/Citizenship:		
	CHINESE		
Type:	INTERNATIONAL PASSPORT		
Travel Document Number:	[REDACTED]		
Travel Document	Issue Date:		
	10/08/2015 (DD/MM/YYYY)	Expiry Date:	09/08/2028 (DD/MM/YYYY)
	Country/Place of Issue:		
	CHINA		
	Place of Issue:		
	HAINAN DAO		
<i>Address in Country/Place of Origin</i>			
Country/Place of Origin/Residence:	CHINA		
Province/State of Origin/Residence:	SHANGHAI		
Prefecture of Origin/Residence:	County/District of Origin/Residence:		
	HAINAN DAO		
<i>Address:</i>			
HAINAN DAO			
<i>Details of Travelling Companion (Only for Applicant who is 12 years old or less at the point of application)</i>			
Relationship of Travelling Companion to Applicant:			
Name of Travelling Companion:			
Sex:			
Date of Birth:			
// (DD/MM/YYYY)			
Nationality/Citizenship:			
Travel Document Number:			

- 1 -

MISTERR DANNN
Group Visa application reference number: Y5C000345SA22422019

PART II - OTHER DETAILS	
Applicant's Email Address:	Applicant's Contact Number:
Occupation:	OTHERS
Highest Academic / Professional Qualifications Attained:	DIPLOMA
Annual Income (Singapore Dollars - in numbers only):	Religion/Denomination:
	NO RELIGION
Expected Date of Arrival:	TW/O /WEEKS
How long does the applicant intend to stay in Singapore?	Less than 30 days
Purpose Of Visit	GROUP TOUR
<i>Address in Singapore</i>	
Where will the applicant be staying in Singapore?	HOTEL

Caution:

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Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

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Block/House Number:	Floor Number:	Unit Number:
Street Name:		Postal Code:
Hotel/Building Name:		Contact Number:
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO		
PART III - ANTECEDENT OF APPLICANT		
Has the applicant ever been refused entry into or deported from any country/place, including Singapore?		NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?		NO
Has the applicant ever been prohibited from entering Singapore?		NO
Has the applicant ever entered Singapore using a different passport or name?		NO
<small>MISTERR DANNIN</small>		
PART IV - DECLARATION BY APPLICANT		
I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.		
I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.		
I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.		
I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.		
I undertake not to involve in any criminal offences in Singapore.		
I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.		
I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.		
I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.		
I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.		
I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.		
I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.		
Date		Signature of Applicant

- 2 -

[Print Form 14A](#) [Back](#) [Next 5 Applicant\(s\)](#)

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- Click on the [\[Print Form 14A\]](#) button to print the Form 14A
- Click on the [\[Back\]](#) button to go back to the Group Visa entry list page

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

5.2 Printing of Visa Application Form 14A (Multiple)

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Securing Our Borders,
Safeguarding Our Home

ICA Website

Print Multiple Form 14A

Serial Number

Please enter the applicant's serial no. or a range of not more than 5 applicants' serial no. to print the Form(s) 14A.

Visa Reference Number

VSC000346SA32422019

From

—

Back Next

If you encounter any problems with this e-Service, please email ICA_Save_Helpdesk@ica.gov.sg with a screenshot of the error message.

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- Enter the range to be printed
- Click on the [\[Next\]](#) button to display the Form 14A for Group Visa Application.

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

The Form 14A pages that correspond to the range entered will be displayed.

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Print Form 14A | Back

Group Visa application reference number: VSC000346542422019

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

Notes:
*Delete where appropriate.

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name: MISTERR DANNN
Full name as it appears in passport/travel document

Date of Birth: 06/10/1986 Sex: FEMALE
(DD/MM/YYYY)

Marital Status: MARRIED
Nationality/Citizenship of Spouse: CHINESE
Spouse's Identity Card Number:

Country/Place of Birth: CHINA
State/Province of Birth: HAINAN DAO
Race: CHINESE
Nationality/Citizenship: CHINESE

Type: INTERNATIONAL PASSPORT
Travel Document Number: EAD000000
Travel Document Issue Date: 10/08/2015 (DD/MM/YYYY) Expiry Date: 09/08/2028 (DD/MM/YYYY)
Country/Place of Issue: CHINA
Place of Issue: HAINAN DAO

Address in Country/Place of Origin
Country/Place of Origin/Residence: CHINA
Province/State of Origin/Residence: SHANGHAI
Prefecture of Origin/Residence:
Country/District of Origin/Residence:
Address: HAINAN DAO

Details of Travelling Companion (Only for Applicant who is 12 years old or less at the point of application)
Relationship of Travelling Companion to Applicant:
Name of Travelling Companion: Sex:
Date of Birth: // (DD/MM/YYYY)
Nationality/Citizenship:
Travel Document Number:

- 1 -

MISTERR DANNN
Group Visa application reference number: VSC000346542422019

PART II - OTHER DETAILS

Applicant's Email Address:
Applicant's Contact Number:
Occupation: OTHERS
Highest Academic / Professional Qualifications Attained: DIPLOMA
Annual Income (Singapore Dollars - in numbers only):
Religion/Denomination: NO RELIGION
Expected Date of Arrival: TW/O /WEEKS
How long does the applicant intend to stay in Singapore? Less than 30 days
Purpose of Visit: GROUP TOUR
Address in Singapore:
Where will the applicant be staying in Singapore? HOTEL
Block/House Number: Floor Number: Unit Number:
Street Name: Postal Code:
Hotel/Building Name: Contact Number:

Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO

PART III - ANTECEDENT OF APPLICANT

Has the applicant ever been refused entry into or deported from any country/place, including Singapore? NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore? NO
Has the applicant ever been prohibited from entering Singapore? NO
Has the applicant ever entered Singapore using a different passport or name? NO

MISTERR DANNN

PART IV - DECLARATION BY APPLICANT

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.
I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.
I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.
I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.
I undertake not to involve in any criminal offences in Singapore.
I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.
I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.
I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.
I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family and we may be required to leave Singapore within 24 hours of such cancellation.
I understand that this application for, and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.
I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Date: Signature of Applicant:

- 2 -

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

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Group Visa application reference number: Y5C000465A32422019

Notes:
**Delete where appropriate

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name: MISTERR FANNN
Full name as it appears in passport/travel document

Alias:

Date Of Birth: 10/11/1956 (DD/MM/YYYY) Sex: MALE

Marital Status: MARRIED
Nationality/Citizenship of Spouse: CHINESE
Spouse's Identity Card Number:

Country/Place of Birth: CHINA
State/Province of Birth: SHANGHAI
Race: CHINESE
Nationality/Citizenship: CHINESE

Type: INTERNATIONAL PASSPORT
Travel Document Number: EA0000001
Travel Document

Issue Date: 14/05/2015 (DD/MM/YYYY) Expiry Date: 13/06/2028 (DD/MM/YYYY)
Country/Place of Issue: CHINA
Place of Issue: SHANGHAI

Address in Country/Place of Origin
Country/Place of Origin/Residence: CHINA
Province/State of Origin/Residence: SHANGHAI
Prefecture of Origin/Residence:
County/District of Origin/Residence:
Address: SHANGHAI

Details of Traveling Companion (Only for Applicant who is 12 years old or less at the point of application)
Relationship of Traveling Companion to Applicant:

Name of Travelling Companion: Sex:
Date of Birth: // (DD/MM/YYYY)
Nationality/Citizenship:
Travel Document Number:

- 1 -

2. MISTERR FANNN
Group Visa application reference number: Y5C000465A32422019

PART II - OTHER DETAILS

Applicant's Email Address:
Applicant's Contact Number:

Occupation: OTHERS
Highest Academic / Professional Qualifications Attained: DIPLOMA
Annual Income (Singapore Dollars - in numbers only):
Religion/Denomination: NO RELIGION
Expected Date of Arrival: TWO (2) WEEKS
How long does the applicant intend to stay in Singapore? Less than 30 days
Purpose Of Visit: GROUP TOUR

Address in Singapore
Where will the applicant be staying in Singapore? HOTEL
Block/House Number: Floor Number: Unit Number:
Street Name: Postal Code:
Hotel/Building Name: Contact Number:

Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO

PART III - ANTECEDENT OF APPLICANT

Has the applicant ever been refused entry into or deported from any country/place, including Singapore? NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore? NO
Has the applicant ever been prohibited from entering Singapore? NO
Has the applicant ever entered Singapore using a different passport or name? NO

2. MISTERR FANNN

PART IV - DECLARATION BY APPLICANT

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.
I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.
I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.
I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.
I undertake not to involve in any criminal offences in Singapore.
I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.
I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.
I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.
I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.
I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.
I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Date _____ Signature of Applicant _____

- 2 -

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

SAVE –Strategic Partner – Group Module User Manual

Group Visa application reference number: Y5C000045A32K2019

Notes:
*Delete where appropriate

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT			
Name:	MISTERR SANNN		
Full name as it appears in passport/travel document:			
Alias:			
Date Of Birth:	27/07/2014 (DDMMYYYY)	Sex:	FEMALE
Marital Status:	SINGLE		
Nationality/Citizenship of Spouse:			
Spouse's Identity Card Number:			
Country/Place of Birth:	CHINA		
State/Province of Birth:	SICHUAN		
Race:	CHINESE		
Nationality/Citizenship:	CHINESE		
Type:	INTERNATIONAL PASSPORT		
Travel Document Number:	EA000002		
Travel Document Issue Date:	14/06/2015 (DDMMYYYY)	Expiry Date:	13/06/2023 (DDMMYYYY)
Country/Place of Issue:	CHINA		
Place of Issue:	SICHUAN		
Address in Country/Place of Origin			
Country/Place of Origin/Residence:	CHINA		
Province/State of Origin/Residence:	SHANGHAI		
Prefecture of Origin/Residence:			
County/District of Origin/Residence:			
Address:	SICHUAN		
<i>Details of Traveling Companion (Only for Applicant who is 12 years old or less at the point of application)</i>			
Relationship of Traveling Companion to Applicant:			
Name of Travelling Companion:		Sex:	
Date of Birth:	// (DDMMYYYY)		
Nationality/Citizenship:			
Travel Document Number:			

- 1 -

3. MISTERR SANNN

Group Visa application reference number: Y5C000045A32K2019

PART II - OTHER DETAILS		
Applicant's Email Address:		
Applicant's Contact Number:		
Occupation:	OTHERS	
Highest Academic / Professional Qualifications Attained:	DIPLOMA	
Annual Income (Singapore Dollars - in numbers only):		
Religion/Denomination:	NO RELIGION	
Expected Date of Arrival:	TW/O /WEEKS	
How long does the applicant intend to stay in Singapore?	Less than 30 days	
Purpose Of Visit	GROUP TOUR	
Address in Singapore		
Where will the applicant be staying in Singapore?	HOTEL	
Block/Flouse Number:	Floor Number:	Unit Number:
Street Name:	Postal Code:	
Hotel/Building Name:	Contact Number:	
Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO		
PART III - ANTECEDENT OF APPLICANT		
Has the applicant ever been refused entry into or deported from any country/place, including Singapore?	NO	
Has the applicant ever been convicted in a court of law in any country/place, including Singapore?	NO	
Has the applicant ever been prohibited from entering Singapore?	NO	
Has the applicant ever entered Singapore using a different passport or name?	NO	

3. MISTERR SANNN

PART IV - DECLARATION BY APPLICANT	
I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.	
I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.	
I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.	
I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.	
I undertake not to involve in any criminal offences in Singapore.	
I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.	
I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.	
I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.	
I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.	
I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.	
I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.	
Date	Signature of Applicant

- 2 -

Caution:
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SAVE –Strategic Partner – Group Module User Manual

Group Visa application reference number: Y0200395432422019

Notes:
*Indicates where appropriate

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name: MISTERR TANN
Full name as it appears in passport/travel document

Alias:

Date Of Birth: 10/11/1956 (DD/MM/YYYY) Sex: MALE

Marital Status: SINGLE

Nationality/Citizenship of Spouse:
Spouse's Identity Card Number:

Country/Place of Birth: CHINA
State/Province of Birth: ANHUI
Race: CHINESE
Nationality/Citizenship: CHINESE

Type: INTERNATIONAL PASSPORT
Travel Document Number: EA0000002

Travel Document Issue Date: 14/06/2015 (DD/MM/YYYY) Expiry Date: 13/06/2023 (DD/MM/YYYY)
Country/Place of Issue: CHINA
Place of Issue: CHONGQING

Address in Country/Place of Origin
Country/Place of Origin/Residence: CHINA
Province/State of Origin/Residence: SHANGHAI
Prefecture of Origin/Residence:
County/District of Origin/Residence:
Address: SICHUAN

Details of Traveling Companion (Only for Applicant who is 12 years old or less at the point of application)
Relationship of Traveling Companion to Applicant:
Name of Travelling Companion: Sex:
Date of Birth: // (DD/MM/YYYY)
Nationality/Citizenship:
Travel Document Number:

- 1 -

4 MISTERR TANN
Group Visa application reference number: Y0200395432422019

PART II - OTHER DETAILS

Applicant's Email Address:

Applicant's Contact Number:

Occupation: BUSINESSMAN
Highest Academic / Professional Qualifications Attained: DIPLOMA
Annual Income (Singapore Dollars - in numbers only):
Religion/Denomination: BUDDHISM
Expected Date of Arrival: TW/O /WEEKS
How long does the applicant intend to stay in Singapore? Less than 30 days
Purpose Of Visit: GROUP TOUR

Address in Singapore
Where will the applicant be staying in Singapore? HOTEL
Block/House Number: Floor Number: Unit Number:
Street Name: Postal Code:
Hotel/Building Name: Contact Number:

Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO

PART III - ANTECEDENT OF APPLICANT

Has the applicant ever been refused entry into or deported from any country/place, including Singapore? NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore? NO
Has the applicant ever been prohibited from entering Singapore? NO
Has the applicant ever entered Singapore using a different passport or name? NO

4 MISTERR TANN

PART IV - DECLARATION BY APPLICANT

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.

I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.

I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.

I undertake not to involve in any criminal offences in Singapore.

I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.

I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.

I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.

I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.

I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.

I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Date Signature of Applicant

- 2 -

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SAVE –Strategic Partner – Group Module User Manual

Group Visa application reference number: VIC000945A3K2019

FORM 14A
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Photo not required

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name: MISTERR HANN
Full name as it appears in passport/travel document:

Alias:

Date Of Birth: 10/11/1956 (DDMMYYYY) Sex: MALE

Marital Status: SINGLE

Nationality/Citizenship of Spouse:

Spouse's Identity Card Number:

Country/Place of Birth: CHINA
State/Province of Birth: BEIJING
Race: CHINESE
Nationality/Citizenship: CHINESE

Type: INTERNATIONAL PASSPORT
Travel Document Number: EA0000002
Travel Document Issue Date: 14/06/2015 (DDMMYYYY) Expiry Date: 13/06/2023 (DDMMYYYY)
Country/Place of Issue: CHINA
Place of Issue: BEIJING

Address in Country/Place of Origin
Country/Place of Origin/Residence: CHINA
Province/State of Origin/Residence: SHANGHAI
Prefecture of Origin/Residence:
County/District of Origin/Residence:
Address: SICHUAN

Details of Travelling Companion (Only for Applicant who is 12 years old or less at the point of application)
Relationship of Travelling Companion to Applicant:
Name of Travelling Companion: Sex:
Date of Birth: (DDMMYYYY)
Nationality/Citizenship:
Travel Document Number:

- 1 -

PART II - OTHER DETAILS

Applicant's Email Address:

Applicant's Contact Number:

Occupation: BUSINESSMAN
Highest Academic / Professional Qualifications Attained: NO FORMAL EDUCATION
Annual Income (Singapore Dollars - in numbers only):
Religion/Denomination: CHRISTIANITY
Expected Date of Arrival: TWO /WEEKS
How long does the applicant intend to stay in Singapore? Less than 30 days
Purpose Of Visit: GROUP TOUR

Address in Singapore
Where will the applicant be staying in Singapore? HOTEL
Block/House Number: Floor Number: Unit Number:
Street Name: Postal Code:
Hotel/Building Name: Contact Number:

Has the applicant resided in other countries/places, other than the country/place of origin, for one year or more during the last 5 years? NO

PART III - ANTECEDENT OF APPLICANT

Has the applicant ever been refused entry into or deported from any country/place, including Singapore? NO
Has the applicant ever been convicted in a court of law in any country/place, including Singapore? NO
Has the applicant ever been prohibited from entering Singapore? NO
Has the applicant ever entered Singapore using a different passport or name? NO

PART IV - DECLARATION BY APPLICANT

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief.
I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.
I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.
I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.
I undertake not to involve in any criminal offences in Singapore.
I undertake not to engage in any activities which are inconsistent with the purpose for which the immigration passes have been issued.
I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.
I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.
I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.
I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to enter is entirely discretionary at the point of entry.
I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Date: Signature of Applicant:

- 2 -

Print Form 14A | Back | Next 5 Applicant(s)

If you encounter any problems with this e-Service, please email ICA_Save_Helpdesk@ica.gov.sg with a screenshot of the error message.

Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

Immigration & Checkpoints Authority

Report Vulnerability | Privacy Statement | Terms of Use

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This website is optimised for IE version 10, 11, Firefox, Chrome, Safari.

- To view the next 5 applicants, click on the **[Next 5 Applicants]** button
- Click on the **[Print Form 14A]** button to print the Form 14A
- Click on the **[Back]** button to go back to the Group Visa entry list page

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

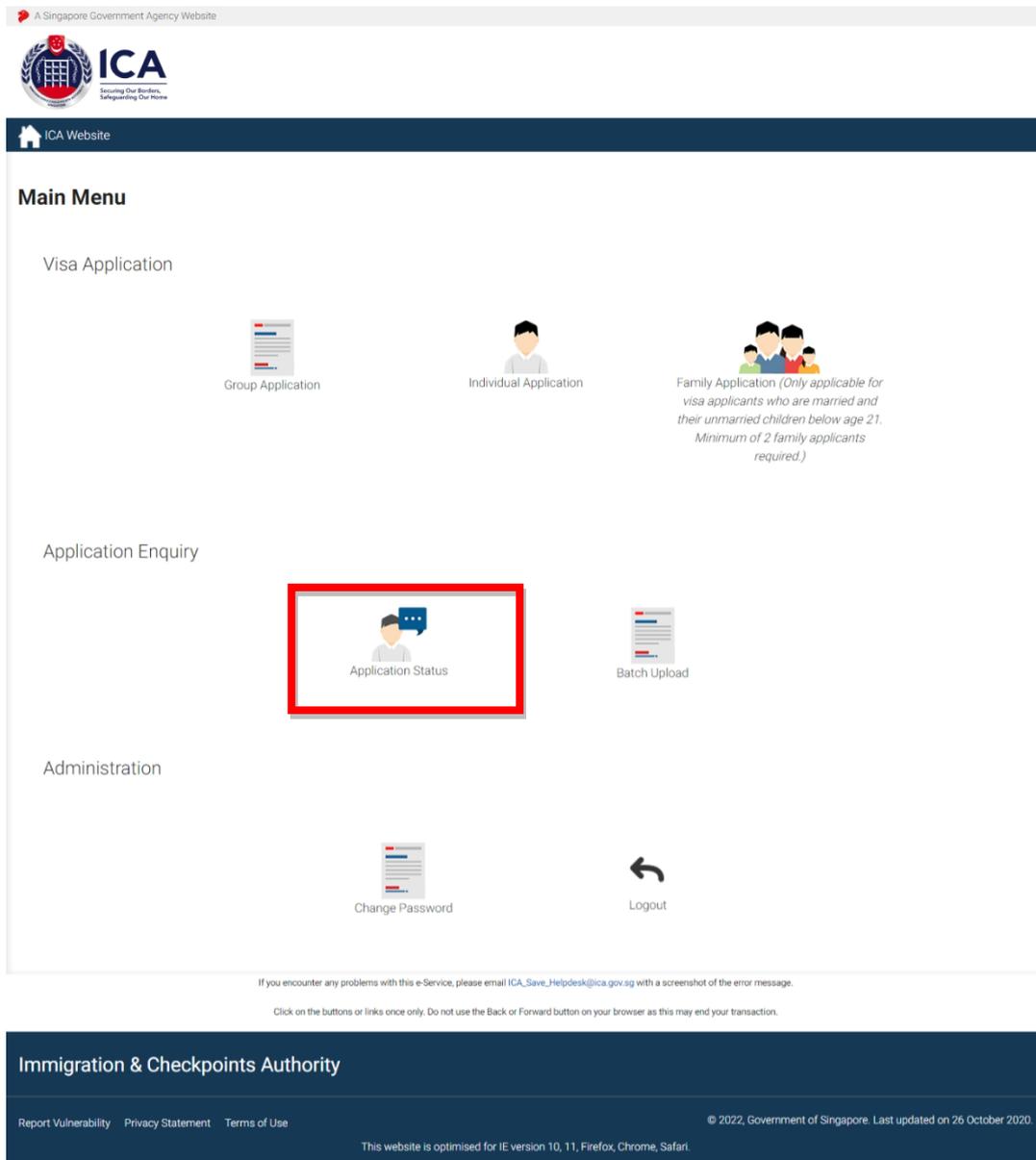
6 Application Enquiry – Application Status

6.1 Application Enquiry – Enquire by Application Reference No

This function allows the Strategic Partner user to enquire the status of the submitted Group Visa application using the Visa reference number or by applicant’s particulars.

For visa application enquiry

- Go to the main menu
- Click on [[Application Status](#)] logo to check the status of the visa application.



Caution:
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Do not use the Back or Forward button on your browser as this may end your transaction.

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Singapore Government Agency Website

ICA
Learning One Another, Respecting One Another

ICA Website

Application Enquiry

Application Enquiry Search Result

Important Notes

This service may take 5 minutes to complete.
To enquire by applicant, please enter any one of the applicant details (name, date of birth or travel document number).

Visa Application Enquiry

User Identification
VSCV1903

Application Details

Visa Reference Number

Application Details

OR

Name Date of Birth
DDMM/YYYY

Travel Document Number Period of submission of visa application

(To be accompanied by 1 or more field(s) above)

Main Clear Next

If you encounter any problems with this e-Service, please email ICA_Save_Helpdesk@ica.gov.sg with a screenshot of the error message.
Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

Immigration & Checkpoints Authority

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This website is optimised for IE version 10, 11, Firefox, Chrome, Safari.

If the Group Visa application has been **Approved** or **Rejected**, the Strategic Partner user can only view the Group Visa application.

To enquire the Group Visa application (**Pending** or **Withdrawn**) details based on the **Visa application reference number**:

- Enter the Visa application reference number
- Click on the **[Next]** button

To reset the values, click on the **[Clear]** button.

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

If the Group Visa application is **Approved** and the enquiry is based on the **Visa application reference number**, the enquiry result page is as follows:

The screenshot displays the ICA Website interface for an Application Enquiry. The page title is "Application Enquiry" and it shows a "Search Result" for a "Visa Application is approved." The summary details include the Strategic Partner Identification (CHINA EXPRESS TRAVEL (S) PTE LTD) and the Mission (SINGAPORE). The email notification address is MIHA_SAVE_NCS@NCS.COM.SG, and the application was submitted on 08/11/2019 01:00:43 PM. The itinerary lists three dates (12/11/2019) with descriptions PLACE 1, PLACE 2, and PLACE 3. A summary list of approved applicants is provided, including a table with columns for S/No, Name, Sex, Date of Birth, and Travel Doc No. The table lists four applicants with names like CDV TEST EVISA ONE, TWO, THREE, and FOUR. Below the table, there are instructions and conditions for the approval, and buttons for "Back", "Print e-Visa", and "Print Form 14A".

Application Enquiry

Search Result

Visa Application is approved.
No. of applicants approved : 4
No. of applicants rejected : 0

Summary of Application Details

Strategic Partner Identification	Mission
CHINA EXPRESS TRAVEL (S) PTE LTD	SINGAPORE
Email notification address	Submitted on
MIHA_SAVE_NCS@NCS.COM.SG	08/11/2019 01:00:43 PM

Itinerary

Date	Description
12/11/2019	PLACE 1
Date	Description
12/11/2019	PLACE 2
Date	Description
12/11/2019	PLACE 3

Summary list of approved applicants:

Visa Reference Number

S/No	Name	Sex	Date Of Birth	Travel Doc No.
1	CDV TEST EVISA ONE	F	06/10/1986	EA00000001
2	CDV TEST EVISA TWO	M	10/11/1956	EA00000011
3	CDV TEST EVISA THREE	F	27/07/2014	EA00000021
4	CDV TEST EVISA FOUR	F	28/07/2014	EA00000031

The above application has been approved subject to the conditions that the applicants' particulars furnished by you in the applications are true and correct and that:-

- They hold passports with at least 6 months validity on arrival in Singapore.
- You undertake to guarantee the maintenance and repatriation of all applicants under the 14-day Collective Gratis Visa submitted by you.
- No extension of stay will be sought by them.
- The 14-day Collective Gratis Visa will be issued to the whole group.
- All applicants from the same group must arrive and depart together.

[Back](#) [Print e-Visa](#) [Print Form 14A](#)

Immigration & Checkpoints Authority

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Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

To print Form 14A for a particular applicant

- Click on the hyperlinked Name of an applicant.
- Refer to **Section 5.1** for information on printing one visa application

To print a range of Form 14A

- Click on the **[Print Form 14A]** button
- Refer to **Section 5.2** for information on printing a more than one visa application

Click on the **[Back]** button to go back to the enquiry result page

- To print the e-Visa, click on the **[Print e-Visa]** button.

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

The format of the e-Visa will appear as shown below:



ICA Building
10, Kallang Road #08-00
Singapore 208718
(Next to Lavender MRT Station)
ICA_Feedback@ica.gov.sg

Your ref:
Our Ref: VSC377466SA33542021

20-DEC-2021

e-VISA NO: AD0000125

HO SHIEN FONG
MANAGER
ALEX TRAVEL PTE LTD
THE CENTRAL, OFFICE TOWER 2
8 EU TONG SEN STREET #16-81
SINGAPORE 059818

Dear Sir/Madam

APPLICATION FOR COLLECTIVE GRATIS VISA

I am pleased to inform you that your application for the Gratis Visa (2021) for a stay of Two (2) weeks based on your itinerary (dependent on below) is successful. The application list of e-Visa No: AD0000125

SPECIMEN

- As you have sponsored their stay in Singapore, you shall be responsible for the costs of maintenance and repatriation of any of the applicant(s), if necessary.
- You are to strictly adhere to the requirement of having a minimum group size of 3 passengers at the time of each entry. If you do not, the arriving passengers will be refused entry.

Yours faithfully

THIS IS JUST TO TEST
THE SIMULATION SECTION
FOR CGV E-VISA
GENERATION

This is a computer generated letter which requires no signature.

Itinerary:

23/12/2021 : PLACE 1
24/12/2021 : PLACE 2
25/12/2021 : PLACE 3
26/12/2021 : PLACE 4
27/12/2021 : PLACE 5

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.



e-Visa for Collective Gratis Visa (CGV) for PRC Group Tourists

Tour Agent Identification: ALEX TRAVEL PTE LTD, VSCV5313
e-Visa Number: AD0000125
Visa issue date: 20-DEC-2021
Visa expiry date: 10-JAN-2022
Type of Visa: MULTIPLE JOURNEY (SD)
Period of Stay: Two (2) weeks
Visa Issuing Authority: IMMIGRATION & CHECKPOINTS AUTHORITY
Remarks: 14-Day CGV, Not Valid for Employment

List of Approved Applicants:

S/NO	NAME	SEX	DATE OF BIRTH	TRAVEL DOC NO	NATIONALITY/ CITIZENSHIP
1	YH CGV ONE	MALE	01/11/1985	CK0000001	CHINESE
2	YH CGV TWO	MALE	10/11/1956	CK0000002	CHINESE
3	YH CGV THREE	FEMALE	27/07/2014	CK0000003	CHINESE

Itinerary:

23/12/2021 : PLACE 1
24/12/2021 : PLACE 2
25/12/2021 : PLACE 3
26/12/2021 : PLACE 4
27/12/2021 : PLACE 5



You are required to present this e-Visa to the airline and relevant Authorities at the airport, if requested.
Information in this e-Visa may also be verified at our website at <https://www.ica.gov.sg> using SAVE.

Caution:

Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.



e-Visa for Collective Gratis Visa (CGV) for PRC Group Tourists

IMPORTANT NOTE

- This e-Visa is issued to the applicants listed above, based on the information provided in the application V5C3774685A33542021 for which your agency has truthfully declared to be so on their behalf and are fully aware of the information so provided by your tour agency in China.
- Possession of a valid visa alone does not guarantee entry into Singapore. A Singapore visa holder must also meet the entry requirements stated at https://www.ica.gov.sg/enteringanddeparting/entry_requirements.
- The grant of an immigration pass to a Singapore visa holder will be determined by the Immigration & Checkpoints Authority (ICA) officers at the point of entry. The period of stay granted is shown on the visit pass endorsement given on the Singapore visa holder's passport and it is not tied to the validity of this visa. If the Singapore visa holder is arriving in Singapore [via air](#) from 10 Oct 2021 onwards, they will be notified details of their Visit Pass (e-Pass) through email. The e-Pass notification will indicate the period of stay granted and last day of stay allowed. Please always check the passport / e-Pass for the period of stay granted / e-Pass respectively and take note of the period of stay granted by the immigration officers at the checkpoints.
- Travellers must submit the travel information including the group declaration into the SG Arrival Card e-Service (<https://eservices.ica.gov.sg/sgarrivalcard>), up to three (3) days before their entry into Singapore.

SPECIMEN

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

If the Group Visa application is **Pending** and the enquiry is based on the **Visa application reference number**, the enquiry result page is as follows:

The screenshot displays the ICA Application Enquiry page. At the top, there is a navigation bar with the ICA logo and the text 'Singapore Government Agency Website'. Below this, the page title is 'Application Enquiry'. The main content area is divided into two sections: 'Application Enquiry' and 'Search Result'. The 'Application Enquiry' section shows a status of 'Visa Application is Pending'. Below this, there is a 'Summary of Application Details' section with the following information:

Strategic Partner Identification	MISSION
CHINA EXPRESS TRAVEL (S) PTE LTD	SINGAPORE
Email notification address	Submitted on
MHA_SAVE_NCS@NCS.COM.SG	14/09/2021 11:24:40 AM

Below the summary, there is an 'Itinerary' section with the following information:

Date	Description
30/09/2021	TESTING

Below the itinerary, there is a 'Summary list of pending applicants:' section. It shows a 'Visa Reference Number' which is redacted. Below this, there is a table of pending applicants:

S/No	Name	Sex	Date Of Birth	Travel Doc No.
1	SP TESTER ONE	M	01/01/1990	TD1234567
2	SP TESTER TWO	M	01/01/1990	TD2345678
3	SP TESTER THREE	F	01/01/1990	TD3456789

At the bottom of the page, there are three buttons: 'Back', 'Print Form 14A', and 'Print Acknowledgement'. Below the buttons, there is a small text block: 'If you encounter any problems with this e-Service, please email ICA_Save_Helpdesk@ica.gov.sg with a screenshot of the error message. Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.'

At the very bottom, there is a footer with the text 'Immigration & Checkpoints Authority' and '© 2022, Government of Singapore. Last updated on 26 October 2020'. There are also links for 'Report Vulnerability', 'Privacy Statement', and 'Terms of Use'. A small note at the bottom right says 'This website is optimised for IE version 10, 11, Firefox, Chrome, Safari.'

To print a Form 14A for a particular applicant

- Click on the hyperlinked Name of an applicant.
- Refer to **Section 5.1** for information on printing one visa application

To print a range of Form 14A

- Click on the **[Print Form 14A]** button
- Refer to **Section 5.2** for information on printing a more than one visa application

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

To print the acknowledgement page

- Click on the **[Print Acknowledgement]** button

Click on the **[Back]** button to go back to the enquiry result page

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

6.2 Application Enquiry – Enquire by Applicant Details

Singapore Government Agency Website

ICA
Immigration & Checkpoints Authority

ICA Website

Application Enquiry

Application Enquiry Search Result

Important Notes

This service may take 5 minutes to complete.
To enquire by applicant, please enter any one of the applicant details (name, date of birth or travel document number).

Visa Application Enquiry

User Identification
VSCV1903

Application Details
Visa Reference Number

Application Details

Name Date of Birth
Date of Birth
DDMMYYYY

Travel Document Number Period of submission of visa application
(To be accompanied by 1 or more field(s) above)

Main Clear Next

If you encounter any problems with this e-Service, please email ICA_Save_Helpdesk@ica.gov.sg with a screenshot of the error message.
Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

Immigration & Checkpoints Authority

Report Vulnerability Privacy Statement Terms of Use

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This website is optimised for IE version 10, 11, Firefox, Chrome, Safari.

If the Group Visa application has been **Approved** or **Rejected**, Strategic Partner user can only view the Group Visa application.

Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

To enquire the Group Visa application (**Pending or Withdrawn**) details based on the **Applicant Detail**:

- Enter the Name or
- Enter the Date of birth or
- Enter Travel Document No. or
- Period of submission of Visa application with any of the above three
- Click on the **[Next]** button
- Upon successful enquiry of Group Visa, the enquiry result page will be displayed. Note that the result page will differ, depending on the application status and enquiry inputs.

To reset the values, click on the **[Clear]** button.

To return to the Main Menu, click on the **[Main]** button.

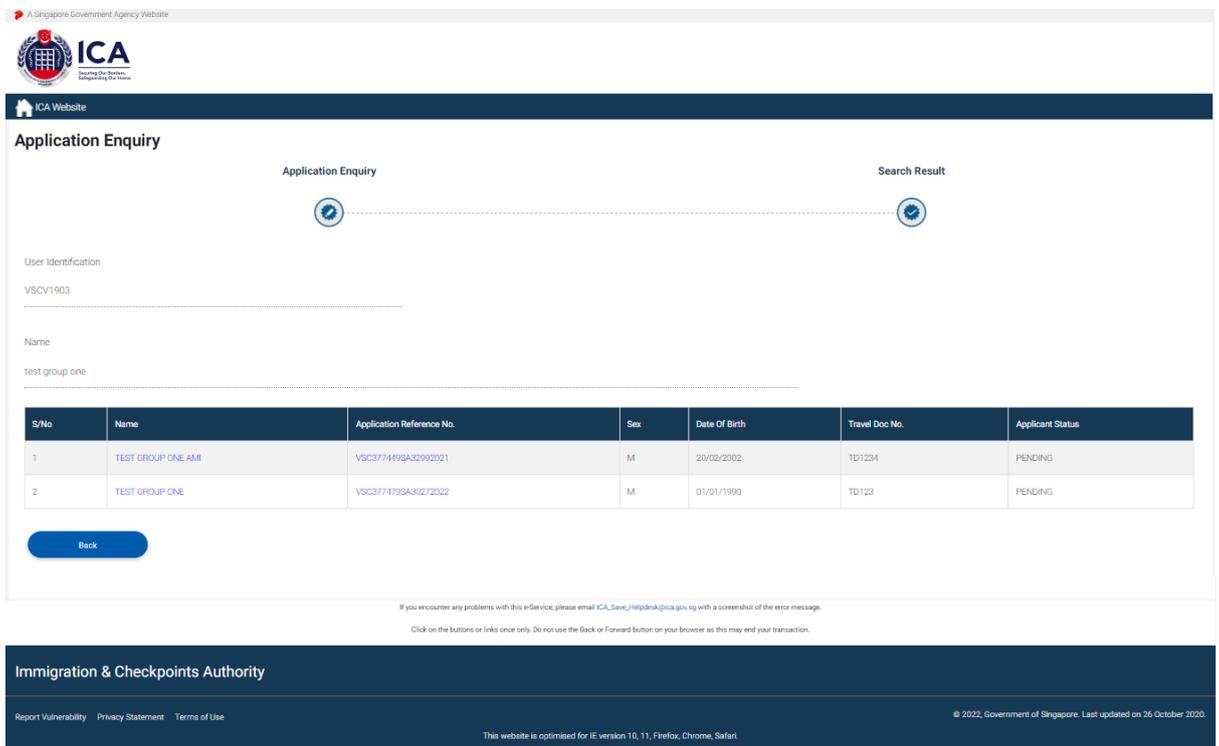
Caution:

Click on the buttons or links once only.

Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

If the Group Visa application is **Pending** and the enquiry is based on the **applicant details**, the enquiry result page is as follows:



The screenshot shows the ICA Website interface for an Application Enquiry. The page title is "Application Enquiry" and "Search Result". It displays user identification details: VSCV1903 and Name: test group one. Below this is a table with two rows of application data. A "Back" button is located below the table. At the bottom of the page, there is a footer for the Immigration & Checkpoints Authority with contact information and a copyright notice.

S/No	Name	Application Reference No.	Sex	Date Of Birth	Travel Doc No.	Applicant Status
1	TEST GROUP ONE AM	VSC377495A32992021	M	20/02/2002	TD1234	PENDING
2	TEST GROUP ONE	VSC3774795A30272022	M	01/01/1990	TD123	PENDING

To go back to the Visa Application Enquiry page, click on the [\[Back\]](#) button.

To print a Form 14A for a particular applicant

- Click on the hyperlinked Name of an applicant.
- Refer to **Section 5.1** for information on printing one visa application

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

To enquire on the Group Visa Application Details

- Click on the hyperlinked Visa Reference No.
- The result page will be displayed as follow:

Application Enquiry

Application Enquiry Search Result

Visa Application is Pending.

Summary of Application Details

Strategic Partner Identification	MISSION
CHINA EXPRESS TRAVEL (S) PTE LTD	SINGAPORE
Email notification address	Submitted on
MIHA_SAVE_NCS@NCS.COM.SG	27/01/2022 02:40:25 PM

Itinerary

Date	Description
31/01/2022	TESTING ONE
Date	Description
02/02/2022	TESTING TWO
Date	Description
03/02/2022	TESTING THREE
Date	Description
04/02/2022	TESTING FOUR

Summary list of pending applicants:

Visa Reference Number

██████████

S/No	Name	Sex	Date Of Birth	Travel Doc No.
1	TEST GROUP ONE	M	01/01/1990	TD123
2	TEST GROUP TWO	F	01/01/1991	TD321
3	TEST GROUP THREE	M	01/01/1992	TD213

Back Print Form 14A Print Acknowledgement

If you encounter any problems with this e-Service, please email ICA_SaveJ_Helpdesk@ica.gov.sg with a screenshot of the error message.
Click on the buttons or links once only. Do not use the Back or Forward button on your browser as this may end your transaction.

Immigration & Checkpoints Authority

Report Vulnerability Privacy Statement Terms of Use © 2022, Government of Singapore. Last updated on 26 October 2020. This website is optimised for IE version 10, 11, Firefox, Chrome, Safari.

Caution:
Click on the buttons or links once only.
Do not use the Back or Forward button on your browser as this may end your transaction.

Disclaimer: The applicant in the example quoted in this document is fictitious. Any similarity to any person living or dead is merely coincidental.

7 Frequently Asked Questions

1) Why am I unable to log on to the system?

You may check that the user id and password that you have keyed in is correct. Please note that password is Case Sensitive. Please confirm with ICA System Administrator that the account for the Authorised Visa Agent/Strategic Partner Programme has been approved and created.

If you cannot find any password in your email, please double check your Authorised Visa Agent/Strategic Partner's registered email address with the Singapore Consulate/Embassy/High Commission in your respective location.

2) Why was my account revoked? How do I reset my password?

Your account is revoked as you have exceeded the number of 3 tries for your login. Please follow the steps below and the email containing the password will be sent to your Authorised Visa Agent/Strategic Partner's registered email address shortly:

- 1) If you have received several password emails, please delete all password emails you have receive earlier to avoid confusion.
- 2) Go to the link at <https://eservices.ica.gov.sg/esvclandingpage/save>
- 3) Click on the button that says 'Authorised Visa Agent/Strategic Partner'
- 4) Enter your user id at the login page
- 5) Click on the link "here", near the bottom of the page to reset your password
- 6) Check your registered email address for the password

If you cannot find any password in your email, please double check your Authorised Visa Agent/Strategic Partner's registered email address with the Singapore Consulate in your respective location

The system will prompt you to change your password when you login for the first time using the password you received in the mail. Please note that the "Old Password" refers to the password in the email given to you when you reset your password and the password is case-sensitive.

3) Why do I get the message “Internal Error” even when I have logged into the system.

If the user has logged in to the SAVE system correctly, this occurs because the application is unable to detect the current session as the session has been lost. Close the browser and log in again.

4) Why do I get the message “Invalid e-Service State”?

- Do not click on the **BACK, FORWARD** or **REFRESH** button when using SAVE
- At any part of the application, please do not click on the button for more than one time
- The system may need some time to process your application, please be patience. The system will auto generate an error message page if any problem occurred during the application.
- You are reminded that the session will expire if the **page remains idle for 15 minutes**, even though you may be filling up details on that page. You may try to login again and resubmit your application.

5) How can I adjust my photograph to the correct specification?

Below are the specifications for the required photograph:

- a. Image file must be JPEG file format.
- b. Image file size must be less than 60Kbytes.
- c. Image dimension must be 400 x 514 pixels

You may want to use the photo editor, Paint, which comes with windows OS to adjust the dimensions of the photographs in the future. You may wish to follow the steps using, Paint, below to adjust the dimensions.

- a. To open the photograph using MS paint
- b. To use the attribute under Image in Menu to set the size to 400x514 pixels
- c. To press the button Ctrl and button 'A' on the keyboard to select the image.
- d. To stretch the image to the required dimension
- e. To save it under JPG format finally.