

下载数码长期准证的步骤（无Singpass账户）

第一步：若您已获移民与关卡局 (ICA) 签发长期准证（LTP），您将会收到发自主 no-reply@file.gov.sg 的电邮。请点击电邮里的“Open in FileSG”。



Immigration & Checkpoints Authority (ICA)

Your Long-Term Visit Pass is ready

Recipient Name
JASON CHAN

Agency Reference No.
LTP-2018-APP-000000281

Transaction ID
activity-1674123955473-7463ada6db29c8e3

Agency Message

Please click 'Open in FileSG' to view your Long-Term Visit Pass.

We recommend that you register for Singpass, subjected to eligibility, to access your digital documents on FileSG more easily.



Singpass holders can also view your pass in the Singpass mobile app or access it via MyICA portal.

Open in FileSG

1 file issued:

- LTVP_JASON CHAN_19-01-2023.0a

第二步：您将被转至FileSG网站。请输入您在电邮中接收的交易编号，然后点击“Submit”。

FileSG For Citizens For Government Agencies **Retrieve** Verify [Log in](#)

Retrieve Your Documents

Access files you have been issued by government agencies through FileSG

Provide your Transaction ID to view your document(s)

Transaction ID

e.g. activity-XXXXXXXXXXXXXXXXXXXX-XXXXXXXXXXXXXXXXXXXX [Submit](#)

Where can I find the Transaction ID?

You will receive an **issuance email** when a government agency issues you file(s) through FileSG. You can find a unique Transaction ID in the email.

Issuance of Document

Recipient Name
Joey Chan Hsiao An

Agency Reference No.
XXXXXXXXXXXX

Transaction ID
activity-1234567890123-abcdefgijklmnop

If you did not receive the issuance email, check with the issuing agency. If you have a Singpass account, you may log in to your FileSG account to access the file instead. View [FAQ - Retrieving your file](#) for more details.

FileSG
Simplifying file transactions between citizens and the government.

[Frequently Asked Questions](#) [Contact Us](#)

第三步：当系统提示您登录时，请点击“I don’t have Singpass”。

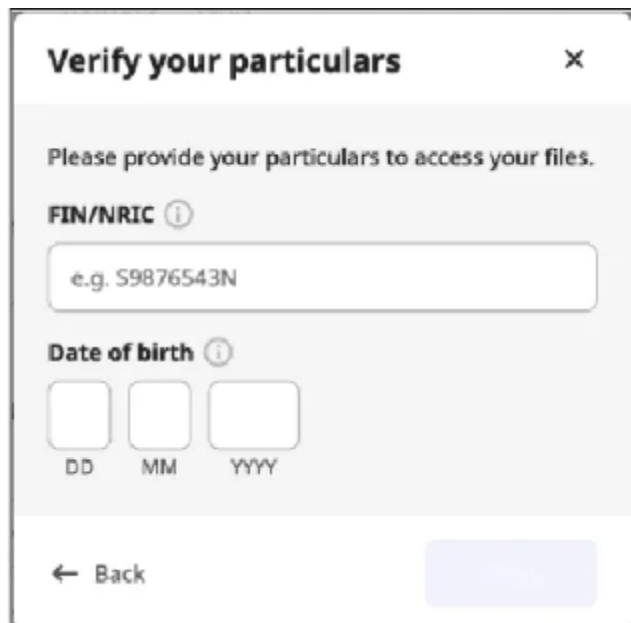
Verify to proceed X

[Log in with singpass](#)

Log in to FileSG with Singpass to view and download files easily and securely.

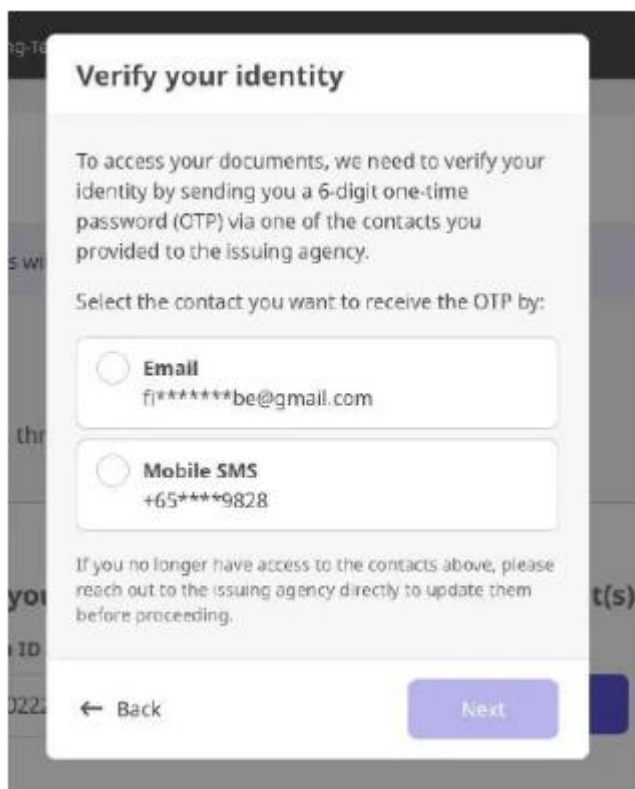
[I don't have Singpass](#) →

第四步：请输入您的外国识别号码 (FIN) 与出生日期。



The screenshot shows a mobile application screen titled "Verify your particulars" with a close button (X) in the top right corner. Below the title, it says "Please provide your particulars to access your files." There are two input sections: "FIN/NRIC" with an information icon (i) and a text field containing "e.g. S9876543N"; and "Date of birth" with an information icon (i) and three separate input boxes for "DD", "MM", and "YYYY". At the bottom, there is a "Back" button with a left arrow and a large, light blue button.

第五步：请选择使用您长期准证申请时所提供的手机号码或电邮接收一次性密码（OTP）。



The screenshot shows a mobile application screen titled "Verify your identity". It contains the text: "To access your documents, we need to verify your identity by sending you a 6-digit one-time password (OTP) via one of the contacts you provided to the issuing agency." Below this, it says "Select the contact you want to receive the OTP by:". There are two radio button options: "Email" with the contact "fj*****be@gmail.com" and "Mobile SMS" with the contact "+65****9828". At the bottom, there is a note: "If you no longer have access to the contacts above, please reach out to the issuing agency directly to update them before proceeding." At the very bottom, there are "Back" and "Next" buttons.

第六步：请输入您在手机或电邮接收的一次性密码。

Enter OTP

Please enter the 6-digit one-time password (OTP) sent to your mobile +65****5432.

You can request for a new OTP in 60 sec

[Resend OTP](#)

If you changed your mobile number, please reach out to the issuing agency to update it first.

[← Back](#)

第七步：请点击文档查看。

A Singapore Government Agency Website [How to identify](#)

FileSG

Home

All Activities

My Files

resend

Back to All Activities

ICA

Immigration & Checkpoints Authority

27 Feb 2023 10:00 AM · ICA

Your Long-Term Visit Pass is ready

Please click the document below to view your Long-Term Visit Pass.

LTVP_JOEY CHAN HSIAO AN_27-02-2023.od

3 KB

→

Activity Info

AGENCY
Immigration & Checkpoints Authority (ICA)

AGENCY REF NO.
LTP-2023-APP-009000123

TRANSACTION ID
activity-T234567890123-
abc123def456ghi7

FileSG

FileSG is a secure digital document management platform that allows members of the public to easily access and download documents issued by the government.

第八步：数码长期准证会在成功登录后显示。您可以用PDF或OA文档格式下载数码长期准证。

< LTVP-Joey Chan Hsiao An-Feb 2023.oa

This document is valid [Learn more](#)



REPUBLIC OF SINGAPORE
LONG TERM VISIT PASS



NAME
JOEY CHAN HSIAO AN
(TENG XIAO AN)

ID
Q8765456A

DATE OF BIRTH
12 MAY 1980

SEX
FEMALE

NATIONALITY / CITIZENSHIP
INDONESIAN

PASS ISSUE DATE
26 AUG 2021

PASS EXPIRY DATE
29 AUG 2023

ADDRESS
123 GOLDWATER AVE
#01-55
SINGAPORE 345123

Pass issued by
Immigration & Checkpoints Authority 

FOR VERIFICATION USE
Present this for verification purposes when requested by relevant authorities and third parties.

How to verify

- Go to www.ica.gov.sg/verify
- Use the Scan QR code function to scan:



- View real time verification results

More Actions

Print or Save as PDF 

Download as OA 

[What is OA?](#)

File Details

FILE NAME
LTVP Joey Chan Hsiao An-Feb 2023.oa

OWNER
Joey Chan Hsiao An

ISSUED BY
Immigration & Checkpoints Authority (ICA)

CREATED
1 Feb 2023 10:00 AM

EXPIRY DATE
1 Feb 2025

SIZE
120 KB