



## Immigration & Checkpoints Authority

Long Term Visit Pass Holders  
Student's Pass Holders

### **Terms & Conditions of Issue for Long Term Pass (LTP) Card**

1. During the validity of the Pass issued to you, you are required to produce this Card and passport to the Immigration Officer at the Checkpoint each time you leave Singapore and return.
2. Under regulation 8(5)(e) of the Immigration Regulations made under the Immigration Act (Cap. 133), you are required to surrender the Card when the Pass issued to you is cancelled or has expired. You are also required to do so when a new Card is issued to you.
3. Under regulation 8(5)(f) of the Immigration Regulations, should you intend to leave Singapore and return only after the expiry of the Pass issued to you, you are required to surrender this Card to the Immigration Officer at the Checkpoint at the time of your departure.
4. While in Singapore, you are required to furnish the Card for inspection to an Immigration Officer or Police Officer for inspection within reasonable time when so requested.
5. You should take good care of the Card and prevent loss through negligence. If the Card is lost or stolen, you are required to make a police report immediately and report to ICA within 7 days to apply for a replacement card. Issuance &/or replacement fees would apply. The replacement card will be ready for collection after 2 weeks from the date of reporting. Collection time may be extended during the peak period. If you recover possession of your lost Card after reporting such loss to ICA, you are required to surrender the recovered Card to ICA for cancellation within 7 days from the date of recovery of the Card.
6. You are required to notify ICA if there is any change in your passport particulars or place of residence within 14 days of the change. You can report a change of address online through your school or local sponsor via e-Update of Address. To update passport particulars, you will have to report to ICA in person.
7. As holder of the Pass, you shall abide by the conditions specified in regulations 11(9), 12(7) and (9) and 14(1A) of the Immigration Regulations, where applicable. Pass holder is not to engage in any form of paid employment or in any business,

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profession or occupation in Singapore during the validity of the pass unless he is a holder of a valid work pass issued under the Employment of Foreign Manpower Acti (Cap. 91A).

8. This Card is issued to you based on the information provided vide application \_\_\_\_\_ for which you have truthfully declared to be so or for which you had consented for a proxy to submit on your behalf and are fully aware of the information so provided by your authorised proxy.
  
9. This Pass is issued pursuant to the Immigration Regulations. It is issued to you on the condition that the Terms & Conditions are complied with. Under regulation 40(2) of the Immigration Regulations, any person who without reasonable cause contravenes or fails to comply with any condition imposed in respect of or any direction endorsed on any pass or permit shall be guilty of an offence and shall be liable on conviction to a fine not exceeding \$1,000 or to imprisonment for a term not exceeding 6 months or to both.

I have read and agreed to the **Terms & Conditions of Issue** specified above.

Signature : \_\_\_\_\_  
Name : \_\_\_\_\_  
FIN : \_\_\_\_\_  
Date : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

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