

**SUPPLEMENTARY APPLICATION FORM FOR REPLACEMENT OF  
FIRST LOSS OF SINGAPORE PASSPORT**

**PART I (To be retained by applicant)**

Dear Sir/Madam,

1. You have notified Immigration & Checkpoints Authority (ICA) that you have lost your passport. The passport reported lost will be invalidated with immediate effect and can no longer be used for travelling even if found subsequently. If you recover your passport after you have reported it lost, you must within 14 days surrender the passport to this office in person for physical invalidation. Failure to do so is a punishable offence.
  
2. Where a Singapore passport is lost, a new passport may be issued on payment of the following non-refundable replacement fee in addition to the passport fee of S\$80.00:
  - a) Additional \$50.00 for the first replacement; and
  - b) Additional \$100.00 for the second and subsequent replacements.
  
3. Please complete Part II of the form by providing all the information and details requested.

Thank you.

Yours faithfully,

HEAD (PASSPORTS)  
for COMMISSIONER  
IMMIGRATION & CHECKPOINTS AUTHORITY

**SUPPLEMENTARY APPLICATION FORM FOR REPLACEMENT OF LOST  
SINGAPORE PASSPORT**

**This form may take 5 minutes to complete.  
You will need the following information to complete the forms:**

- **Passport holder's NRIC No.**
- **Name and Address of Passport Holder's Employer**
- **Parent/Legal Guardian's NRIC No. (if Applicable)**

**PART II (to be retained by ICA)**

**Please complete this form by providing the information requested.**

1. Applicant's Occupation \_\_\_\_\_

2. Name & Address of Employer \_\_\_\_\_

3. Date & Time the passport was lost \_\_\_\_\_

4. Describe how the loss occurred \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. The date the passport was last used \_\_\_\_\_

6. Reason the loss was not reported earlier \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Note: Please note that the fee paid for the replacement of your passport is non-refundable.**

I, \_\_\_\_\_, holder of NRIC No: \_\_\_\_\_  
(Name)

declare that the information given in this form is correct. I have also been informed that the passport reported lost will be invalidated with immediate effect and can no longer be used for travelling even if found subsequently. If I recover my lost passport, I must surrender the said passport within 14 days in person to Passports Section for physical invalidation.

\_\_\_\_\_  
Signature of\*Applicant/Parent/Legal Guardian

\_\_\_\_\_  
Date

\*Delete as necessary