



IMMIGRATION & CHECKPOINTS AUTHORITY
ICA BUILDING (Next to Lavender MRT Station), 10 KALLANG ROAD
CITIZENSHIP SECTION, #06-00, SINGAPORE 208718 (Website: <http://www.ica.gov.sg>)

- **The citizenship application form for minor may take you approximately 20 minutes to complete.**
- **You will need the relevant documents listed below to complete the citizenship application form.**

LIST OF DOCUMENTS REQUIRED FOR APPLICATION BY DESCENT
ARTICLES 122(1) OF THE CONSTITUTION OF THE REPUBLIC OF SINGAPORE

Please tick (√) box on the correct application type when applying for Singapore citizenship for child/children under the age of 21 years old.

An overseas-born minor (child) may be eligible for Singapore Citizenship by Descent under Article 122(1) of the Constitution of the Republic of Singapore, if any of the following conditions can be met:

- a) Male Singapore citizen by Birth who has a lawful marriage;
- b) Male Singapore citizen by Registration who has a lawful marriage and minor shall not acquire citizenship of the country he was born by reason of his birth in that country;
- c) Female Singapore citizen by Birth and minor born on or after 15 May 2004;
- d) Female Singapore citizen by Registration and minor born on or after 15 May 2004. Minor shall not acquire citizenship of the country he was born by reason of his birth in that country; or
- e) Male or Female Singapore citizen by Descent has to complete an additional Annex to the application declaring their residence period in Singapore. The application can only be accepted if the applicant fulfils the requirements stipulated in (a) or (b) of the attached Annex.

The application has to be submitted within one year of the child's birth. Otherwise, a letter of explanation is required for late submission.

The following documents must be produced for us to process the application for Singapore citizenship. **Original and a photocopy each** of the documents must be furnished for verification if the application is submitted personally at this Registry. For overseas application, certified true copies of documents are required. Official translations are required if they are not in English. **Additional documents may be required while processing your application, whenever necessary.**

Child's Documents

- 1) Affix (1) recent passport-sized colour photograph of child on the completed citizenship application form. The photograph must be:
 - 35 mm wide by 45 mm high without border and taken within the last three months;
 - taken full face without headgear, unless the applicant habitually wears a headgear in accordance with religious or racial customs. The headgear must not hide the applicant's facial features;
 - the facial image must be between 25 mm and 35 mm from chin to crown; and taken against plain white background with a matt or semi-matt finish;
 - Photographs can be taken at our photo booths located at level 2 or 3 of ICA Building.
- 2) Birth Certificate of child and passport/travel document.

Parents' Documents

- 3) Identity Card, Birth Certificate and Passport.
- 4) Marriage Certificate. If parents' marriage was registered outside Singapore, child's father is required to make a Statutory Declaration stating that (name of wife) is his one and only wife if he is the applicant for child's citizenship.
- 5) Death Certificate/Divorce Certificate/Separation Deed/Custody document of child/children by previous spouses, if applicable. Letter of consent from ex-spouse if child is under joint-custody.

Item 6 to 9 will be required if the application is submitted after one year of minor's birth.



- 6) Letter of employment from current employer, stating the occupation, date of employment and gross salary per month (including latest payslip), if employed.
- 7) Income Tax Notice of Assessment for latest 3 years preceding the date of application. *You can now print your Notices of Assessment at myTax Portal with your SingPass or IRAS PIN. Log on to <https://mytax.iras.gov.sg> for more details.*
- 8) Business registration certificate from Accounting & Corporate Regulatory Authority (ACRA), latest balance sheet/profit and loss account if applicant is a sole proprietor/partner/Director of a company.
- 9) CPF contributions history for last 12 months, if employed.

Important note

- i) The Singapore citizenship application form must be duly completed. All information contained in the application form must be complete, accurate and verifiable. False particulars/concealment of material facts will render you liable to disqualification for citizenship application or prosecution in court.
- ii) The declaration portion on application form has to be appropriately deleted and signed by the applicant.
- iii) If the applicant is not in Singapore, he can appoint a local representative to follow-up with the citizenship application after it has been formally submitted.
- iv) Applicants may enquire the status of their citizenship application online via iEnquiry. For more information, please visit <https://ienquiry.ica.gov.sg>.

National Service (NS) Liability

Male applicants who are granted Singapore Citizenship status are required to register for NS upon reaching 16½ years old.

Fees: Please make the following payments by  or 

- a) S\$100/- for processing the application (non-refundable)
- b) S\$70/- for issuance of citizenship certificate.

For overseas application where payment has not been made through the Singapore overseas missions, please remit the total fee of S\$170/- in cheque, cashier's order or bankdraft make payable to Commissioner, Immigration & Checkpoints Authority or Registrar of Citizens.

Privacy Statement

The ICA collects personal information to administer immigration and registration functions in Singapore. We may share necessary data with other Government agencies (or non-Government entities which have been authorised to carry out specific Government services) to process any applications you have made or to render you a service, so as to serve you in a most efficient and effective way, unless such sharing is prohibited by legislation.

APPLICATION FOR SINGAPORE CITIZENSHIP BY DESCENT
Article 122 (1)
(Applicable to parent who is a Singapore Citizen by Descent)

Residency Period of Applicant (parent who is a Singapore Citizen by Descent)

(Please tick in the appropriate box)

- (a) Have you accumulated at least **1** year of residence in Singapore out of the **5** years before the birth of your child?

Applicant (*Father/Mother): **Yes** **No**

If the answer is No for (a), please proceed to (b)

- (b) Have you accumulated a total of **4** years residency period in Singapore before the birth of your child?

Applicant (*Father/Mother): **Yes** **No**

If the answer is Yes, please list down the periods of your studies, NS, employment etc in Singapore on a separate sheet.

.....
Name and Signature of Applicant (*Father/Mother)

Declared before me at

.....

theday of, 20.....

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Seal of Justice of the Peace, Notary public or other officer empowered by law to administer oaths, affirmations or affidavits

* Please delete where not applicable