APPLICATION FOR CONFIRMATION OF CITIZENSHIP STATUS

Applicant's Details (Person requiring the confirmation letter):

Name	
Singapore Identity Number / FIN / Foreign passport Number	
Address	
Email Address & Phone Number	
Reason for request	Please select the relevant reason: ☐ For _____ passport renewal 　　　　(indicate country) ☐ Required by _____ 　　　　　　　　(indicate authority e.g. CPF/IRAS etc) ☐ Others (please specify) _____ _____

Requestor's Details: (Only to be completed if the Requestor is the Parent or Appointed Proxy of children below 16):

Name	
Singapore Identity Number / Foreign Passport Number	
Relationship to Applicant	*Parent / Appointed Proxy

*Delete as appropriate (Children below 16 require Parent or Proxy appointed by Parent to be requestor)

Applicant/Requestor Signature: _____

Date: _____

Checklist for Confirmation of Citizenship Status Request

(a) Documents Required
(to be produced with completed Confirmation of Citizenship Status request form [Overleaf])

Documents to be provided

Applicant Documents

☐	Applicant's Foreign Passport / Birth Certificate / Singapore Citizenship Certificate / Singapore Identity Card.

Requestor's Documents

☐	Requestor's Singapore Identity Card / Foreign Passport (NOTE: For children below 16, requestors can either be a Parent of the child or a Proxy appointed by the Parents. Children aged 16 and above can represent themselves as requestors.)
☐	Letter of Authorization for Appointed Proxy (NOTE: The Appointed Proxy is required to produce a letter of authorization indicating: (i) Authorizer's Particulars - Name, Singapore Identity Card Number and signature of the Authorizer. (ii) Child's Particulars - Name, Singapore Identity Number and Foreign Passport number (iii) Proxy's Particulars - Name and Singapore Identity Card Number or Passport number)

(B) Fees required for each letter is S$20.00 (Singapore dollars)

We accept the following modes of payment and cash at ICA Building: